

Berwyn Public Library Board
Minutes of the Regular Meeting
Library Board Room, Riverside Drive & Harlem Avenue
Jan. 9, 2006

Call to Order

The meeting was called to order at 7:02 p.m. by President Patricia Zank. Members present: Ann Marrone, Eileen Pech, Doris Remp, Louise Sommese and Phyllis Walden. Staff: Director Bill Hensley, Kathleen Behrendt and Tammy Clausen. Guest: Ald. Nona Chapman, city liaison to the Library. Member Irene Martin arrived at 7:10 p.m.

Minutes

On a motion by Pech, the minutes of the Dec. 12 meeting were approved as presented.

Review of Bills for Payment

On a motion by Marrone, payment was approved for:

Bills for December 2005	
Salaries	\$ 91,529.89
Expenditures	<u>27,233.10</u>
Total	\$118,762.99

Video Rentals	
December	\$1,744.00

Correspondence

A patron's e-mail questioned the \$1 charge for VHS/DVD rentals and whether such materials are made equally available to all Berwyn residents. Hensley noted the six-month extension of the video policy soon will expire, and the matter was deferred for consideration under New Business at the February meeting.

Librarian's Report

The Board agreed to meet at 6:30 p.m. Monday, Feb. 13, for a tour of the reconfigured periodical and computer service areas before convening the regular Board meeting at 7 o'clock. Hensley said that once the installation of the new computer service area is complete, the second-floor service desks for the AV and computer departments will be combined.

Finance & Foundation Committee

Hensley reported further research has revealed the Berwyn Library need not "apply" for 170 (c) 3 status. As a "political subdivision" or "unit of local government," the Library automatically has 170 status. Hensley said all that remains to be done is to send an application to the Illinois Library System Directors Organization. (ILSDO); they will serve as the pass-through agency for any restricted fund donations -- receiving the money and then remitting it to the Berwyn Library.

Zank reported Jewel-Osco has agreed to designate Feb. 13, 14 and 15; April 10, 11 and 12; and July 3, 4 and 5 as Shop-and-Share days for the Berwyn Library.

Building Fund Report

Opening November Balance	\$ 9,770.78
Expenditures	1,826.53
Revenues	<u>1,080.00</u>
Closing Balance	\$ 9,024.25

The report was accepted and placed on file.

Policy and Personnel

On a motion by Martin, the Board accepted the resignation of John Franklin, part-time Library Assistant II in circulation.

Unfinished Business

At the suggestion of Walden, proposals to use a consent agenda and obtain Robert's Rules training from Robert Schuck were deferred until a full Board is in place.

Hensley announced the fund-raiser gel bracelets have been received and are ready for sale at the recommended donation of \$2 each.

New Business

Hensley reported a city disaster plan is being developed and noted the Library particularly needs to plan for catastrophic disasters.

Trustee Topics

The Board agreed Pech should attend the Feb. 25 Illinois Library Association Trustee Forum Workshop in Lisle.

Closed Session

On a motion by Pech and the unanimous vote of all members present, the Board adjourned into closed session at 7:40 p.m. pursuant to Section 2 (c) (1) of the Open Meetings Act regarding the appointment, employment, compensation, discipline, performance or dismissal of an employee. Following discussion, the Board returned to open session at 8:01, and on a motion by Pech referred the matter under discussion to a Committee of the Whole for further research and study. The meeting will be held at 6:30 p.m., Wednesday, Jan. 18, in the Library Board Room.

Committee Meetings

The Marketing, Business and Community Outreach Committee agreed to meet at 1:30 p.m. Tuesday, Jan. 31, in the Board Room to hear the director's report on progress in meeting the goals of the Five-Year Plan.

Adjournment

On a motion by Martin, the meeting adjourned at 8:15 p.m.

Submitted by:
Eileen Pech, Secretary