

**Berwyn Public Library
Art and Collectible Donation Policy**

The Berwyn Public Library welcomes donations of art, artwork and collectibles from community groups, organizations or individuals. The Library generally prefers items of historical and community-wide interest.

These donations are accepted with the understanding that they become the sole property of the Berwyn Public Library upon receipt. The Library will make all decisions regarding their retention and location and all considerations relating to their use, display or disposition. It is the Library's expectation that the item be added to the Library's collection. Every effort is made to accept only items appropriate for use or display in the Library. However, due to space limitations items not kept in the Library may be possibly be exchanged, given away, or sold.

Art and Collectible Donation Release

I, the undersigned agree to the above policy and hereby give the following collectibles or works-of-art to the Berwyn Public Library.

Name (print) _____

Signature _____

Address _____

Telephone _____

**Approved by the Berwyn Public Library Board of Trustees
Effective February 10, 1997
Revised November 10, 2003
Reviewed January 15, 2007**