

Berwyn Public Library Board Meeting Minutes
October 15th, 2012 Regular Meeting
Library Board Meeting, Riverside Drive & Harlem Avenue

Call to Order

Pro Temp President Roxanne Faulds called the meeting to order at 7:02pm. Board members present: Jill Bambenek, Steve Brantley, Cindy Hayes, Augie Kalal, Maria Salinas and Director Tammy Clausen. Absent: John Chrastka, Jerry Pohlen, Doris Remp, and Alderman Nona Chapman, BPL Liaison.

Agenda

On a motion by Brantley and seconded by Hayes the board unanimously approved the agenda.

Minutes

On a motion by Bambenek and seconded by Kalal the board unanimously approved the minutes of the September 17th, 2012 regular board meeting.

Open Forum

Phyllis Welden present from the Friends of the Library. Setting up a book station at the Oak Park Train Station. October 27th membership meeting Planning a retreat for November 8th. Briana Perlot showed the new website. It is expected to go live November 9th.

Director's Report

Reminder to board members to complete the online training about OMA (Open Meetings Act) before the end of the year. The online site is <http://foia.ilattorneygeneral.net/default.aspx> ILA highlights- rethinking how to do teen room. Director Clausen will give a presentation at the ABC meeting on October 18th at City Hall. The Piper Award Dinner is November 3rd. On a motion by Hayes, seconded by Brantley and the board by unanimous roll call vote approved the replacement of a page position. Director Clausen suggested to only buying 2 copies of the new publication, *Trustee Fact File and Illinois Library Laws and Rules*. One copy will stay in the board's closet and the other will circulate among the members.

Finance Committee:

On a motion by Salinas, seconded by Faulds and the board by unanimous roll call vote, the board approved September 2012 payables and payroll in the amount of 144,519.47. The Berwyn Public Library Foundation Fund Balance for September 2012 is 102,496.13.

Building and Grounds Committee:

The committee met with Tony Montiel and completed a walk- through of the building and grounds. The committee recommends the resealing of the windows and around the limestone in the near future. Director Clausen will obtain 3 estimates on the windows.

Policy and Personnel Committee:

No report.

Veverka Committee:

There are 2 proposals the committee is considering funding. More information is needed before a recommendation can be made to the board.

Technology Committee:

The minutes from the technology committee were presented to the board. On a motion made by Brantley, seconded by Bambenek and the board by unanimous roll call vote the tech plan for 2013-15 was approved.

New Business:

Strategic planning assignment was tabled to next meeting.

On a motion by Hayes, seconded by Salinas and the board unanimously approved the 2013 calendar.

Closed Session:

No closed session

Schedule of Committee Meetings:

Policy and personnel –will set a date by email

Building and Grounds- no meeting scheduled

Veverka- no meeting scheduled

Technology- no meeting scheduled

Finance- will set a date by email

Adjournment:

On a motion by Salinas and seconded by Kalal the meeting was adjourned at 8:21

The next regular meeting is scheduled for November 19th, 2012 at 7pm.

Cindy Hayes, Secretary