

**Berwyn Public Library Board Meeting Minutes  
Monday, November 12, 2018 Regular Meeting  
Berwyn Public Library, Board Room**

**Call to Order:**

Board President, Jill Bambenek, called the meeting to order at 7:03 p.m. Board Trustees present: Jill Bambenek, Rosemary Caruk, Erika Corona-Owens, Emily Diebold, Jousef Mondragon and Maria Salinas. Absent: Cynthia Hayes, Barbara Korbelt and Paul Nudd. Also present was Interim Director Tammy Sheedy.

**Agenda:**

Board President Bambenek asked for approval on the agenda as presented. It was motioned Vice-President Mondragon and seconded by Secretary Salinas to amend agenda item 5 a to reflect *Acceptance of meeting minutes June 18, 2018 and August 20, 2018*. All Trustees present voting aye. Nays: None. Absent: Members Hayes, Korbelt and Nudd. Motion carried.

It was motioned by President Bambenek and seconded by Vice-President Mondragon to approve the presented agenda as amended. All Trustees present voting aye. Nays: None. Absent: Members Hayes, Korbelt and Nudd. Motion carried.

**Minutes:**

It was motioned by Vice-President Mondragon and seconded by Trustee Corona-Owens to approve the October 15, 2018 Regular Board Meeting Minutes as presented. All Trustees present voting aye. Nays: None. Absent: Members Hayes, Korbelt and Nudd. Motion carried.

**Open Forum:** There was no public comments or correspondence presented.

Sandra Neri, Hannah Rapp, staff members were present in the audience along with Ellis Caspary, a Berwyn resident.

Mr. Caspary, who is an anthropologist, asked the Trustees about bringing the T-Rex sculpture to the library. He indicated he would absorb the rental cost and asked if the library would consider paying for the transportation costs. The trustees present indicated they would consider it and will follow up with him.

**Directors Report:**

Interim Library Director Tammy Sheedy reported that the library participated in the Bicentennial celebration with cookies and refreshments. She also informed the Trustees about participation in a webinar to fulfill the requirements for the per capita grant. She noted that the youth lobby was almost complete and would be decorated upon the season and a tv would be purchased for above the Discovery Center and was currently working on the letters for the wall in the department.

**Finance Committee:**

Trustee Corona-Owens reported that the Berwyn Public Library Board Fund Balance was \$ 1,182,681.70 and the Veverka Fund Balance was at \$360,601.84.

It was motioned by Vice-President Mondragon and seconded by Trustee Diebold to approve the October 2018 payables in the amount of \$64,341.10. Roll Call: President Bambenek, Trustees Caruk, Corona-Owens, Diebold, Vice-President Mondragon and Secretary Salinas. Nays: None. Absent: Trustees Hayes, Korbek and Nudd. Motion carried.

**Building and Grounds Committee:**

Vice-President Mondragon briefed the Trustees on the contract for snow plow that was in the process of being finalized with the same parameters as last year. He also noted that the Request for Proposal for the structural modifications was being finalized and would be inclusive of all options.

It was motioned by Vice-President Mondragon and seconded by Trustee Corona-Owens to accept the meeting minutes from Building and Grounds Committee Meetings held on June 18, 2018 and August 20, 2018 as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Hayes, Korbek and Nudd. Motion carried.

**Policy/Personnel Committee:**

It was motioned by Vice-President Mondragon and seconded by President Bambenek to approve the Library Director Job Description as presented. All members present voting aye. Nays: None. Absent: Trustees Diebold, Korbek and Nudd. Motion carried.

It was motioned by Vice-President Mondragon and seconded by Secretary Salinas to approve the replacement of Library Page. All members present voting aye. Nays: None. Absent: Trustees Hayes, Korbek and Nudd. Motion carried.

It was motioned by Secretary Salinas and seconded by President Bambenek to table the posting of the Library Director position as presented. All members present voting aye. Nays: None. Absent: Trustees Hayes, Korbek and Nudd. Motion carried.

**Veverka Committee:** The committee did not meet.

**Strategic Planning Committee:** President Bambenek reported that she and Vice-President Mondragon met with Strategic Planning consultant. She noted he was very knowledgeable and had presented them with a proposal, in which it was highly encouraged that the library staff be involved. She noted she was very impressed with him and that a meeting was planned in December for further discussion with the Trustees.

**Art Selection Committee:** The Art Committee did not meet.

**Old Business:**

Interim Library Director Tammy Sheedy reported that there was an additional cost of \$ 2,635.00 incurred for the purchase of the new library vehicle.

It was motioned by Vice-President Mondragon and seconded by Secretary Salinas to approve the purchase of the new library vehicle with the additional cost of \$2,635.000. Roll Call: President Bambenek, Trustees Caruk, Corona-Owens, Diebold, Vice-President Mondragon and Secretary Salinas. Nays: None. Absent: Trustees Hayes, Korbel and Nudd. Motion carried.

**Unfinished Business:**

There was none reported.

**New Business:**

There was none reported.

**Closed Session:**

There was no need for closed session, therefore, possible action was not needed.

**Committee meetings:**

**Finance:** Meeting not scheduled, but do plan to meet in early December.

**Policy and Personnel:** Meeting was scheduled for November 28, 2018 at 6:00 p.m.

**Building and Grounds:** Meeting will be on January 21, 2018 at 6:30 p.m.

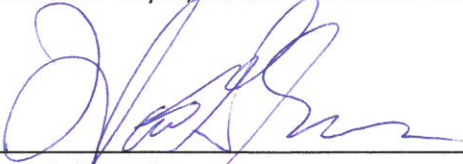
**Veverka:** Meeting not scheduled.

**Strategic Planning:** Meeting request will be send out with a doodle poll.

**Art Selection:** Meeting not scheduled.

**Adjournment:**

It was motioned by Secretary Salinas and seconded by President Bambenek to adjourn the meeting at 7:52 p.m. All members present voting aye. Nays: None. Absent: Trustees Hayes, Korbel and Nudd. Motion carried.



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Maria Salinas, Secretary