

Berwyn Public Library Board Meeting Minutes
November 19th, 2012 Regular Meeting
Library Board Meeting, Riverside Drive & Harlem Avenue

Call to Order

President John Chrastka called the meeting to order at 7:01pm. Board members present: Jill Bambenek, Steve Brantley, Cindy Hayes, Augie Kalal, Doris Remp, Maria Salinas and Director Tammy Clausen. Absent: Roxanne Faulds, Jerry Pohlen and Alderman Nona Chapman, BPL Liaison.

Agenda

On a motion by Salinas and seconded by Remp the board unanimously approved the agenda.

Minutes

On a motion by Bambenek and seconded by Salinas the board unanimously approved the minutes of the October 15th, 2012 regular board meeting with two corrections.

Open Forum

Nothing to report

Director's Report

Director Clausen is going to have a new style of department reports in the next board packet. The library is on track for making budget this year. The library does not qualify for any construction grants for 2013 but Director Clausen is still looking. The library passed the safety audit on November 14th, 2012. A new requirement for 2013 is an eye washer. The seal around the windows will be repaired. The seam sealant on the outside walls will not be done—very expensive. The re-design of the teen room will start in early 2013.

Finance Committee:

Treasurer Kalal presented the 2013 proposed budget to the board. On a motion by Brantley, seconded by Salinas and the board by unanimous roll call vote, the board approved the 2013 budget. Director Clausen will submit it to the Council.

On a motion by Salinas, seconded by Hayes and the board by unanimous roll call vote, the board approved October 2012 payables and payroll in the amount of \$138,216.72. The Berwyn Public Library Foundation Fund Balance for October 2012 is \$102,966.05.

Building and Grounds Committee:

No report

Policy and Personnel Committee:

No report.

Veverka Committee:

No report.

Technology Committee:

No report

Old Business:

Reminder to board members to complete the online training about OMA (Open Meetings Act) before the end of the year. The online site is <http://foia.ilattorneygeneral.net/default.aspx>
The Strategic planning committee will consist of Brantley, Bambenek, Hayes, Chrastka and Pohlen will be asked at the next meeting to chair.

Unfinished Business:

The letter of direction for Foundation account—President Chrastka signed.

New Business:

A motion to approve the library board calendar for 2013 was made by Kalal, seconded by Bambenek and the board unanimously approved the calendar.

The following is a list of the dates: January 21st, February 19th (Tuesday), March 18th, April 15th, May 20th, June 17th, July-no meeting, August 19th, September 16th, October 21st, November 18th, December-no meeting

Director Clausen will send the list to the local newspaper.

Closed Session:

On a motion by Salinas, seconded by Bambenek and following a roll call vote, the Board entered closed session at 7:55pm under ILCS 5 120/2(C) (1) to consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) to discuss intergovernmental contract negotiation; and (C) (21) to discuss minutes of meetings lawfully closed. At 8:04pm, the Board reconvened in open session following a roll call vote.

Schedule of Committee Meetings:

Scheduling for committees will take place at the January Board meeting.

Adjournment:

On a motion by Salinas and seconded by Hayes the meeting was adjourned at 8:04pm.

The next regular meeting is scheduled for January 21st, 2013 at 7pm.

Cindy Hayes, Secretary