

**Berwyn Public Library Board Meeting Minutes  
November 16th, 2015 Regular Meeting  
Berwyn Public Library, Board Room**

**Call to Order:**

President Jerry Pohlen called the meeting to order at 7:00pm. Board Members present: Jerry Pohlen, Augie Kalal, Cindy Hayes, Barbara Korbelt, Richard Mondragon, Jill Bambenek, Erika Corona-Owens, Library Director Keshia Garnett, and Alderman Nona Chapman.

**Agenda:**

On a motion by Mondragon and seconded by Corona-Owens, the board approved the agenda.

**Minutes:**

On a motion by Kalal, an edit to the minutes was suggested. The Board Fund under finance should be referred as the Veverka Fund moving forward. The motion was seconded by Hayes and the board approved the minutes with amendment.

**Open Forum:**

Mary from the Friends of the Library was in attendance and wanted to encourage full participation and membership from the board.

**Alderman comments:**

No comments.

**Directors Report:**

The staff would like the approval of closing the library two hours early on a Friday for their Holiday party. Also, during the reorganization of the children section, it was discovered that the glass figures on display hold some value. The staff would like any suggestion from the leadership team on what should be done with the figures. It was noted that more details regarding the value of the figures was needed to make any type of informed decision.

**Finance Committee:**

On a motion by Salinas seconded by Hayes and the board by unanimous roll call vote, approved the October 2015 payables (\$69,313.76) and payroll (118,488) in the amount of \$120,387. The Veverka Fund balance as of October 2015 is \$358,701.07.

**Building and Grounds Committee:**

Darren from Studio GC reported on set back on for the project as presented in previous meetings. The cost of the project has grown a result of new findings. The cost for the project goes beyond what is currently budgeted. The cost comparison is 288K vs 686K. As a result of new findings, a suggestion was made that the work be done in zones vs possibly all at once and disrupting the library completely. Regardless of the option that is chosen, the library will need to close parts of the library, such as the teen area for a few weeks. During the meeting, Darren submitted a request for compensation for his time spent on project thus far. It was noted that a request for compensation from Ed is forthcoming. On a motion by Mondragon seconded by Corona-Owens, the board approved paying Darren his billed amount, pending James approval.

Snow Removal: The Board moved to approve B-Davis Snow Removal Company. Company from last year, fell short of expectations. Board recommended we look for a local snow removal service.

**Policy/Personnel Committee:**

On a motion by Corona-Owens and seconded by Salinas the board approved the replacement of a Library Page. On a motion by Hayes and seconded by Korbelt, the board approved the closing of the Library early on either the 4<sup>th</sup> or 11<sup>th</sup> of December for a staff Holiday party.

**Veverka Committee:** Did not meet

**Technology Committee:** Did not meet

**Strategic Planning:** Did not meet

**Unfinished Business:**

Follow regarding board member attendance. Discussion regarding hosting a welcome party for Keisha.

**New Business:**

**Closed Session: NA**

**Upcoming Committee meetings:** None noted

**Adjournment:**

On a motion by Salinas and seconded by Mondragon the meeting was adjourned at 8:26pm

**Next meeting: January 18th 2016**