

## **POSTING OR DISTRIBUTION OF MATERIALS**

To provide information regarding community programs or activities, the Library provides brochure racks to advertise these events or notices. The public brochure racks are located throughout the Library.

1. Materials are limited to civic, cultural, educational and recreational programs or activities. Materials from for-profit groups, companies, organizations or individuals will not be accepted.
2. Distribution or posting of materials must be presented to and approved by the library's Circulation Department. This does not necessarily indicate the library's endorsement of the issues or events promoted by those materials.
3. Placement in the library will be determined by library staff.
4. When space is limited, preference is given to Library programs and events.