

Berwyn Public Library Board Meeting Minutes  
February 18<sup>th</sup>, 2014 Regular Meeting  
Library Board Meeting, Riverside Drive & Harlem Avenue

**Call to Order**

President John Chrastka called the meeting to order at 7:02pm. Board members present: Erika Corona-Owens, Roxanne Faulds, Cindy Hayes, Augie Kalal, Jerry Pohlen, Maria Salinas and Director Tammy Clausen. Board members absent: Jill Bambenek and Richard Mondragon. Alderman Nona Chapman, BPL Liaison, absent.

**Agenda**

On a motion by Salinas and seconded by Kalal the board unanimously approved the agenda.

**Minutes**

On a motion by Salinas and seconded by Kalal the board unanimously approved the minutes from the January 20<sup>th</sup>, 2014 meeting.

**Open Forum**

Phyllis Walden commented that 5 members of the Library Board are also members of Friends of the Library. It's the highest amount ever.

**Visioning and Space Planning** Rick McCarthy from StudioGC, Inc. gave a presentation of possible floor designs for the library.

**Director's Report**

E-rate—still pursuing the wrong billed amount. Need to bring in an outside service to help resolve the overbilling. Jasmine Brown has requested to decrease her hours from 40 hours to 20 hours. Director Clausen is requesting for a new Youth Services Librarian II position be created.

This request needs to go before the policy/personnel committee for further discussion.

**Finance Committee**

On a motion by Salinas, seconded by Pohlen and the board by unanimous roll call vote, approved January 2014 payables and payroll in the amount of \$158,277.98. The board fund balance for January is \$117,644.43

**Building and Grounds Committee**

No report.

**Policy/Personnel Committee**

No report.

**Veverka Committee**

No report.

### **Technology Committee**

No report.

### **Old Business**

No old business.

### **Unfinished Business**

Strategic planning- still haven't received any bids. Need to figure out something else at the next meeting.

Annual Report Committee- table to next meeting.

### **New Business**

No new business.

### **Closed Session**

On a motion by Salinas, seconded by Pohlen and the board by unanimous roll call vote, went at 8:45pm into closed session under ILCS 5 120/2(C) (1) to consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) to discuss intergovernmental contract negotiation; and (c) (21) to discuss minutes of meetings lawfully closed. At 8:55pm, the board reconvened in open session following a roll call vote. No action was taken.

### **Schedule of Committee Meetings**

Policy and Personnel- March 4<sup>th</sup> at 6pm.

Building and Grounds-no scheduled meeting.

Finance- no scheduled meeting.

Veverka- no scheduled meeting.

Annual Report Committee- no scheduled meeting.

### **Adjournment**

On a motion by Salinas and seconded by Faulds the meeting was adjourned at 9:10pm. The next Library Board meeting is Monday, March 17<sup>th</sup> at 7pm.

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Cindy Hayes, Secretary