

**Berwyn Public Library Board Meeting Minutes
Monday, March 19, 2018 Regular Meeting
Berwyn Public Library, Board Room**

Call to Order:

Board President, Jill Bambenek called the meeting to order at 7:04pm. Board Members present: Maria Salinas, Emily Diebold, Cindy Hayes, Paul Nudd, Barbara Korbel, Erika Corona-Owens and Jousef Mondragon.

Agenda:

On a motion by Salinas and seconded by Diebold the board approved the agenda with the suggested edits that included the addition of the approval of the following Policy and Personnel Meeting Minutes: December 19, 2017 and January 17, 2018. Additionally, it was requested that the approval of closed meeting minutes be removed.

Minutes:

On a motion by Mondragon and seconded by Korbel the board approved the March minutes as presented.

Open Forum: Hannah Rapp, Library Team Member provided an update on the Summer Reading program.

Alderman comments: None

Directors Report: Tammy provided the board with details of what the format for the Staff-In Service Day will be like. The In Service Day will take place during National Library Week and staff has plans to celebrate each day with a theme. Tammy and Hannah noted that they have received up to \$2500 towards the reading program. Tammy presented the board with information about the Annual Trustee Banquet.

Finance Committee: On a motion by Salinas and seconded by Hayes the board approved the 2018 Library Board Budget. On a motion by Salinas and seconded Mondragon, the board approved the February 2018 payables in the amount of \$57,906.03. It was reported that the Board Fund balance as of the end of February 2018 was \$359,983.32.

Building and grounds Committee: No meeting took place.

Policy/Personnel Committee:

- On a motion by Salinas and seconded by Jousef, the board approved the Librarian II Collection Management Job description.
- On a motion by Salinas and seconded by Diebold the board approved the Library Assistant I Youth Services part time job description and position.
- On a motion by Salinas and seconded by Corona-Owens the board approved to authorize the hire for a new position noted as Library Assistant I Youth Services (20 hrs.)
- On a motion by Diebold and seconded by Korbel the board approved to authorize the hire for the position noted as Collection Management Page (15 hrs)

Acceptance of Committee Minutes

- On a motion by Owens and seconded by Salinas, the board accepted the meeting minutes for the following committee minutes:
 - December 19, 2017
 - January 17, 2018
 - February 20, 2018

Veverka Committee: None

Strategic Planning Committee: None

Unfinished Business: A request was made by board member Korbel to update the current American Flag in the board room.

Closed Session: NA

Committee meetings:

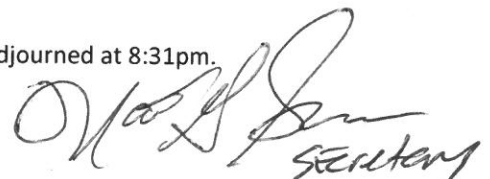
Policy & Personnel: 4/16 at 6pm

Building and Grounds: NA

Veverka: 4/9 at 4:30pm

Strategic Planning: 4/9 at 6pm

Adjournment: On a motion by Salinas and seconded by Owens the meeting was adjourned at 8:31pm.


Secretary