

**Berwyn Public Library Board Meeting Minutes
March 21, 2016 Regular Meeting
Berwyn Public Library, Board Room**

Call to Order:

Vice-President Jerry Pohlen called the meeting to order at 7:00pm. Board Members present:

Jerry Pohlen, Maria Salinas, Augie Kalal, Barbara Korbelt, Cindy Hayes, Jill Bambenek, Erika Corona-Owens and Library Director, Keshia Garnet.

Agenda:

Pohlen motioned that the Buildings and Grounds Committee/StudioGC update be moved to general business. This motion was seconded by Kalal.

Minutes:

On a motion by Salinas and seconded by Mondragon, the board approved the minutes with noted edit under the Finance Committee notes. The payables were noted as those from February, but it should state January.

Open Forum:

No comments.

Alderman comments:

No comments.

Directors Report: Information regarding a plan to pilot a fee forgiveness orientation for teens was shared. Also, Topics for the All Staff institute day were shared. Some of the suggested trainings for the day include an active shooter training and possibly a presentation from Allies from Inclusion.

Finance Committee: On a motion by Salinas seconded by Korbelt and the board by unanimous roll call vote, approved the February 2016 payables (\$55,267.59) and payroll (\$84,361.41) in the amount of \$139,629. The Vaverka Fund balance as of February 2016 is \$358, 845.62

Building and grounds Committee: Darren presented his recommendations for bidders on the following projects: Interior Renovation and New Furnishings. On a motion by Salinas and seconded by Korbelt, the board unanimously approved moving forward with Construction Solutions of Illinois Inc, in the amount of \$149,168.00 with noted alternates 1, 2, 3, and 4 for the Interior Renovation project. On a motion by Bambenek and seconded by Korbelt the board unanimously approved moving forward with Interior for Business in the amount of \$45,641.20 with alternate number 2 for the New Furnishings project.

Policy/Personnel Committee: The committee did not meet to discuss tuition reimbursement. A discussion regarding paid lunch when employees work six hours was had. This will be discussed at the next committee meeting. On a motion by Salinas and seconded by Korbelt, the board unanimously approved the posting of open positions.

Veverka Committee: Did not meet

Technology Committee: Did not meet

Strategic Planning: Did not meet

Unfinished Business: A seat on the board is still open.

New Business:

Closed Session: NA

Upcoming Committee meetings:

Policy and Personnel: April 18th.

Adjournment:

On a motion by Salinas and seconded by Korbelt the meeting was adjourned at 8:08pm

Next meeting: April 18th at 7pm