

Berwyn Public Library Board Minutes

April 19, 2010 Regular Meeting

Library Board Room, Riverside Drive & Harlem Avenue

Call to Order:

President John Chrastka convened the meeting at 7:04 p.m. Board Members Present: Jill Bambenek, Cindy Hayes, Irene Martin, Jerome Pohlen, Doris Remp, Maria Salinas, and Louise Sommese. Absent: Roxanne Faulds. Staff present: Director Tammy Clausen, Kathy Sexton, Briana Perlot, Tammy Sheedy, and Kathleen Behrendt. Also present: Alderman Nona Chapman, library liaison.

Agenda:

On a motion by Salinas, seconded by Sommese, the board unanimously approved agenda as presented.

Minutes:

On a motion by Pohlen, seconded by Salinas, the minutes of March 15, 2010 were unanimously approved.

Open Forum:

On successive motions By Treasurer Sommese, seconded by Irene Martin, and the Board by the unanimous roll call votes approved payables for March, 2010 in the total amount of \$13,903.12 (operating expenses only).

Library fund report Beginning and ending balance of \$767.94.

Building and Grounds:

HVAC Grant status- The library will use current air conditioning system until September when a new one can be installed. The specification process is being handled by Novotny Engineering and when complete will go out for bid. Modular units will be able to fit into elevator and then placed together at site.

Irene commented on specifications should be read and watched by Tony for the libraries best interests during construction to insure all is installed as specified.

Tammy commented that the Kiwanis sign has been installed.

Alderman Chapman arrived late.

Policy/Personnel Committee:

Committee did not meet. Computer and Internet access Policy tabled until next month.

Strategic Planning:

Discussion regarding staff in-service day, it shall influence 2011 budget and heads.

Old Business:

Revenue comparison - Deferred.

Security gate- Cost the library \$6,000. a year to operate. Library looking into usefulness and actual value for the money.

Mother/Daughter Tea- was suggestion to do again. It will be on coming on May 22, 2010.

Talk about having a Father/Son event as well, plans and ideas discussed.

Consent Agenda Format-

Unfinished Business:

Front end Loader- was discussed in Directors report. Keeping until end of April.

New Business:

Board Archives- Tammy told Board that Sharon Lorenzi will maintain the trustee closet. Any files that go into it can be submitted to her in an envelope and Sharon has agreed to

maintain files. Tammy said this will reduce load on incoming Secretary. Lockbox maintained for closed minutes.

Bambenek agreed to become Secretary.

Monster Pub Crawl in Depot District going on this weekend with proceeds to benefit Youth Crossroads.

Closed Session :

On a motion by Martin. And following a roll call vote, the Board entered closed session at 7:55p.m. under ILCS 5 120/2(C) (1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee: and (C) (21) To discuss minutes of meetings lawfully closed. At 8:15 the Board reconvened in open session, and took the following unanimous votes:

Motion by Pohlen, 2nd by Hayes to approve minutes from March 15th, 2010 , and authorized keeping the tapes and minutes closed.

Committee Meetings:

Strategic Planning Committee to meet at 7 p.m. Monday May 3rd.

Adjournment:

Motion by Salinas, 2nd by Sommese, the meeting adjourned at 8:17.

Irene Martin-