

Berwyn Public Library Board Meeting Minutes
April 21st, 2014 Regular Meeting
Library Board Meeting, Riverside Drive & Harlem Avenue

Call to Order

President John Chrastka called the meeting to order at 7:04pm. Board members present: Jill Bambenek, John Chrastka, Erika Corona-Owens, Cindy Hayes, Augie Kalal, Richard Mondragon, Jerry Pohlen, Maria Salinas and Director Tammy Clausen. Board members absent: Roxanne Faulds, Alderman Nona Chapman, BPL Liaison, absent.

Agenda

On a motion by Pohlen and seconded by Salinas the board unanimously approved the agenda with two amendments: Director's report: f. personnel action request request-Building Supervisor Replacement and New Business a. board election

Minutes

On a motion by Mondragon and seconded by Pohlen the board unanimously approved the minutes from the March 17th, 2014 meeting. On a motion by Bambenek and seconded by Salinas the board unanimously approved the minutes from the closed session February 18th, 2014.

Open Forum

Phyllis Walden reported for the Friends of the Library --April 27th --book sale from 1-4:30

Director's Report

SPLMI-Small Public Library Management Institute—Tammy is attending. Brian Pabst will oversee the construction grant contract. April 15th, the library had an in-service for its employees featuring team building activities. Vocal Americorps Tutor- provide a person (40hrs/week for a total cost of \$7,000. This salary will be paid by the capital grant. Salinas made a motion, seconded by Owens, the board unanimously approved this cost. Tony Montiel is resigning as building supervisor May 2nd, 2014.

Finance Committee

On a motion by Salinas, seconded by Corona-Owens and the board by unanimous roll call vote, approved March 2014 payables and payroll in the amount of \$152,730.92. The board fund balance for March is \$118,316.97.

Live and Learn Construction Grant—this is a matching grant to reinforce the 2nd floor.

Building and Grounds Committee

No report.

Policy/Personnel Committee

No report.

Veverka Committee

No report.

Technology Committee

No report.

Old Business

Strategic planning—we will have four companies to choose from next month. Annual Report Committee-presentation to the Women’s Club on May 9th. Space Planning—ask for another plan to show a two-level addition to the library.

Unfinished Business

No unfinished business.

New Business

Board elections will be held next month. Pohlen is on the nominating committee. He will be contacting each board member.

Closed Session

No closed session.

Schedule of Committee Meetings

Policy and Personnel- no scheduled meeting.

Building and Grounds-no scheduled meeting.

Finance- no scheduled meeting.

Veverka- no scheduled meeting.

Annual Report Committee- no scheduled meeting.

Adjournment

On a motion by Salinas and seconded by Pohlen the meeting was adjourned at 7:47pm. The next Library Board meeting is Monday, May 19th at 7pm.

Cindy Hayes, Secretary