

Berwyn Public Library Board Meeting Minutes
May 17th, 2010 Regular Meeting
Library Board Room, Riverside Drive & Harlem Avenue

Call to Order:

President John Chrastka convened the meeting at 7:02 p.m. Board members present: Jill Bambenek, Roxanne Faulds, Cindy Hayes, Irene Martin, Jerome Pohlen, Doris Remp. Board members absent: Maria Salinas and Louise Sommese. Staff present: Director Tammy Clausen, Kathy Berendt, Briana Perlot, Kathleen Sexton and Tammy Sheedy.

Agenda:

On a motion by Irene Martin, the Board unanimously approved the agenda as presented.

Minutes:

On a motion by Secretary Bambenek, the minutes of April 19, 2010 were unanimously approved.

Open Forum:

President Chrastka shared documents that were received pertaining to TIF (Tax Incentive Financing). Vice President Pohlen will review the documents.

Director's Report:

Director Clausen reported that the Library will host the dedication of the Kiwanis rock garden, the Centennial Plaque and the tree for former Library Director Bill Hensley on June 10th, 2010 between 4pm and 6pm. Hot dogs and soda will be served on the lawn.

Director Clausen reported that a \$300.00 donation was received from the Women's Club.

Clausen discussed the \$160,000 Illinois Department of Commerce grant that the Library received for the replacement of public elevators.

Clausen and board member Cindy Hayes will attend the Saturday June 5th New Trustee Orientation at the Metropolitan Library System.

The railroad crossing at Riverside Drive will be closed on May 19th and May 20th ending at 5pm. Booklist online and the RA Blog mentioned the Berwyn Book Clubs.

Director Clausen discussed raises for employees not part of the bargaining unit.

President Chrastka asked for the item to be deferred to the Budget and Finance Committee as it affects a discretionary budget line.

Director Clausen reported April expenditures at 80,661.47 and the board operating fund at \$767.94. Clausen reported expenses only and explained that expenditures were at the high end of per capita as April was the first time the budget was known. This includes the McCann bill for the wireless network and the new computer carrels. Vice President Pohlen inquired if board approval was required for the computer carrel purchase and Clausen reported that she followed city policy for non-contract expenditures. President Chrastka suggested that Clausen inform the city that we cannot approve payables and will defer approval to next month.

Finance Committee Report:

The committee did not meet. April payables will be deferred until next month.

Building & Grounds Committee:

The Committee did not meet.

Policy\Personnel Committee:

The committee did not meet. On a motion by Vice president Pohlen and seconded by Martin the revised Internet policy was approved. On a motion by Vice President Pohlen and seconded by Hayes the revised Senior Center policy was approved.

Strategic Planning Committee:

The committee met on May 7th, 2010. President Chrastka distributed copies of the strategic plan and explained that the Board will spend time on goals eight and nine next month.

New Business

President Chrastka discussed database contract in packet.

Closed Session

On a motion made by Martin and seconded by Remp and following a roll call vote the Board entered closed session at 8:25pm. Motion is null as the Board was unable to enter closed session as we could not tape the session. The closed meeting minutes from April 19th were approved on a motion from Fauldes and seconded by Hayes.

Committee Meetings

Policy and Personnel will have a closed meeting Monday May 24th at 6:30 pm.

Strategic Plan will have a committee of the whole meeting on Monday June 21st at 6:30 pm before the regular board meeting.

Adjournment

On a motion by Martin and seconded by Vice President Pohlen the meeting adjourned at 8:34 pm.

Jill Bambenek, Secretary