

Berwyn Public Library Board Meeting Minutes
May 21st, 2012 Regular Meeting
Library Board Room, Riverside Drive & Harlem Avenue

Call to Order:

Vice President Pohlen convened the meeting at 7:06 pm. Welcome to new board member Steve Brantley. Board members present: Jill Bambenek, Roxanne Faulds, Cindy Hayes, Augie Kalal, Maria Salinas, Director Tammy Clausen and Alderman Nona Chapman. Board members absent: Doris Remp.

Agenda:

On a motion by Secretary Bambenek and seconded by Brantley the board unanimously approved the agenda.

Minutes:

On a motion by Hayes and seconded by Kalal the board unanimously approved the minutes of the April 16th, 2012 regular board meeting.

Open Forum:

Mary Peranto from the Friends of the Library reported that a member of the friends will try to be present at every board meeting and that the friends newsletter has been well-received. The Library received two thank you notes for good service in assisting a library user with filling out an online application. Komensky School sent a thank you for the Library's participation in the multicultural fair. Alderman Chapman said the budget is going well. The election of the board officers was held. Chair of the Election Committee Doris Remp was absent but provided a letter to describe the positions. Director Clausen suggested redesigning the secretary position to include a recording and corresponding secretary position. This item will be put on the agenda at an upcoming meeting. Faulds reported on the election results on behalf of Remp. The Board unanimously approved John Chrastka for the position of Board President, Jerry Pohlen for the position of Vice President, Cindy Hayes for the position of Secretary and Augie Kalal for the position of Treasurer. Vice President Pohlen thanked everyone for their willingness to participate.

Director's Report:

Director Clausen reported on the calendar change in accordance with the new AFSME contract. These changes include four more personal days and two more holidays. These changes also affect the library calendar. On a motion by Hayes and seconded by Faulds the board unanimously approved the additional library closures. The Fairy Tale Ball will be held on June 29th, 2012 from 6:30 pm -8:30 pm. Director Clausen also discussed grant projects for 2012. Vice President Pohlen will set up a meeting with Director Clausen to review executive committee action on the director's evaluation.

Standing Committee Reports:

Finance Committee:

On successive motions by Vice President Pohlen and the board by unanimous roll call vote the board approved April 2012 payables and payroll in the amount of \$161,515.78. The Berwyn Public Library Foundation Fund balance for April 2012 is \$109,033.37 including the addition of dividend checks in the amount of \$2944.33.

Building and Grounds:

Director Clausen reported that both the elevator and chiller projects are completed. The RPZ valve and booster pump situation is being worked on. The landscaping around the Library is being improved. Vice President Pohlen commented on the benefit of having the crosswalk properly marked.

Policy/Personnel: The committee did not meet.

Ververka Committee: The committee did not meet.

Technology Committee:

The committee met on May 14th, 2012 and looked at the draft of the technology plan and made recommendations. Excess grant money will be used to fund a new website design and LIShost was recommended by the Technology Committee. On a motion by Secretary Bambenek and seconded by Brantley the board unanimously approved to employ LIShost for the website project.

Schedule of Committee Meetings:

The Policy/Personnel Committee will meet Monday June 11th, 2012 at 6 pm.

The Ververka Committee will meet on Monday June 11th, 2012 at 7 pm.

Adjournment:

On a motion by Salinas and seconded by Hayes the meeting was adjourned at 8:12 pm.

Jill Bambenek, Secretary