

Berwyn Public Library Board Meeting Minutes
June 19th, 2017 Regular Meeting
Library Board Meeting, Riverside Drive & Harlem Avenue

Call to Order

Jill Bambenek, interim president, called the meeting to order at 7:04pm.

Board members present: Jill Bambenek, Emily Diebold, Cindy Hayes, Augie Kalal, Barbara Korbel, Richard Mondragon, Paul Nudd, Maria Salinas, and Director Keshia Garnett. Members absent: Erika Corona-Owens' Due to the absence of secretary Corona-Owens, Hayes recorded the minutes of the meeting.

Agenda

On a motion by Mondragon and seconded by Diebold the board unanimously approved the agenda.

Minutes

On a motion by Salinas and seconded by Korbel the board unanimously approved the minutes from the May 15th, 2017 meeting.

Director's Report

City Council Liason- Mayor Lovero decided to eliminate this position, Director Garnett is going to speak with the mayor about this.

SWAN auto renewals-eligible items will be automatically renewed up to two times. Patrons will be notified by the email account or they are able to verify this online.

Finance Committee

On a motion by Salinas, seconded by Mondragon and the board by unanimous roll call vote, approved May 2017 payables \$52,021.18. The Veverka board fund balance for May is \$359,555.23.

Building and Grounds Committee

Director Garnett is going to get landscape designs/quotes to present at a later date to the board. Power washing needs to be done to the exterior to the building—getting quotes. Looking to replace carpeting and paint the interior—getting quotes. The board encouraged Director Garnett to look for grants that might help cover some/all of the costs. Possible LED signage—getting quotes.

Policy/Personnel Committee

A motion was made by Salinas, seconded by Korbel, the board unanimously approved to hire a Reference Library Assistant II. The Maintenance Assistance rescinded his resignation- no need to hire a replacement. A motion was made by Salinas, seconded by Mondragon, the board unanimously approved to table the hiring of a Maintenance Assistant. A motion was made by Mondragon, seconded by Salinas, the board unanimously approved the Policy/Personnel Committee meeting minutes from May 10th, 2017. A motion was made by Mondragon, seconded by Bambenek, the board unanimously approved the Policy/Personnel Committee meeting minutes from May 15th, 2017. A motion was made by Mondragon, seconded by Salinas, the board unanimously approved the Policy/Personnel Committee meeting minutes from June 13th, 2017. (that was rescheduled from June 13th, 2017

Veverka Committee

No report.

Strategic Planning Committee

Bambenek-talk with someone at SWAN about starting a strategic plan. Mondragon was going to reach out to John Chrastka. Would like to start the planning process in August.

Old Business

Board Officer selection:

On a motion by Salinas, seconded by Korbel and the board by unanimously approved Jill Bambenek-president, Joseph Mondragon- vice president, Erika Corona-Owens-secretary and Augie Kalal- treasurer.

Unfinished Business

No unfinished business.

New Business

Board communication. All board email should be through the library email. Director Garnett will send an email link for all of us to start accessing our Berwyn Library accounts.

Schedule of Committee Meetings

Policy and Personnel- June 22nd at 3pm.

Building and Grounds-no scheduled meeting.

Finance- no scheduled meeting.

Veverka- no scheduled meeting.

Strategic- no scheduled meeting.

Adjournment

On a motion by Salinas and seconded by Mondragon the meeting was adjourned at 8:10pm.

The next Library Board meeting is Monday, August 21st at 7pm.

Cindy Hayes, secretary pro tem