

Code of Conduct Policy

The Berwyn Public Library Board of Trustees encourages all members of the community to use the library. To ensure that all library patrons are able to use the library without unnecessary distractions each library patron agrees to abide by this code of conduct. Unless otherwise noted, these rules pertain to library buildings, grounds, and parking facilities.

Expectations:

Individuals visiting the library **will**:

- Respect other library users and staff
- Speak quietly and set electronic devices to silent mode
- Be fully dressed at all times
- Keep beverages and light snacks in sealable containers
- Limit use of the library to public areas and leave the library at closing
- Respond to alarms and other emergency or security situations as instructed by staff
- Comply with federal, state, and local laws
- Visit the Youth Services Department only when accompanied by a child or when directly engaging in the search for children's materials/resources
- Note that the Teen Room is reserved for the use of high school age teenagers
- Ensure that children under the age of 10 and vulnerable adults are accompanied by a responsible caregiver

Individuals visiting the library **will not**:

- Use foul, abusive, or threatening language
- Exhibit behavior that is potentially dangerous to self or others
- Smoke, vape, use tobacco products, consume or possess alcohol or illegal drugs
- Use the bathroom for bathing or washing clothes
- Leave their personal property unattended
- Post or distribute materials without permission from library staff
- Vend, peddle, solicit, or petition on library grounds
- Misuse, misappropriate, damage, steal, deliberately misplace or obstruct the use of library material/equipment, resources, or facility
- View inappropriate content on library computers or personal devices
- Engage in sexual conduct, sexual harassment, or lewd behavior

Enforcement:

Failure to comply with one or more of the library's established policies on public conduct may result in individuals:

- Being asked to leave library grounds
- Having library privileges suspended or revoked
- Being banned from the library grounds
- Being reported to the police/legal prosecution