

Berwyn Public Library Board Meeting Minutes  
August 20<sup>th</sup>, 2012 Regular Meeting  
Library Board Meeting, Riverside Drive & Harlem Avenue

**Call to Order**

President John Chrastka called the meeting to order at 7:01pm. Board members present: Steve Brantley, Roxanne Faulds, Cindy Hayes, Augie Kalal, Jerry Pohlen, and Director Tammy Clausen. Board members absent: Jill Bambenek, Doris Remp and Maria Salinas.

**Agenda**

On a motion by Brantley and seconded by Faulds the board unanimously approved the agenda.

**Minutes**

On a motion by Vice President Pohlen and seconded by Kalal the board unanimously approved the minutes of the June 18<sup>th</sup>, 2012 regular board meeting.

**Open Forum**

Phyllis Welden and Mary Peranteau were present from the Friends of the Library. Other guests included: Marissa Garcia and Kathleen Behrandt. Alderman Nona Chapman was absent.

**Director's Report**

Director Clausen reported that fees for Swan are undergoing a restructuring of costs for 2014. Designs are finished on the new website-now content is being added to the site. Two new book drops have been added (one across the street the other replaced the existing one in front of the library. There is a slot for books and a separate one for audiovisual material. Library is currently at 54% to budget. Spending in supplies could stop a little earlier this year to stay within budget. Charles Piper Awards dinner is November 3<sup>rd</sup>. President Chrastka, Faulds and Director Clausen will attend. There are 2 job openings-the position of Librarian II and page. On a motion by Brantley and Secretary Hayes approved the posting of these 2 positions.

**Finance Committee:**

On a motion by Treasurer Kalal, seconded by Vice-President Pohlen and the board by unanimous roll call vote, the board approved June 2012 payables and payroll in the amount of 164,734.90 and July 2012 payables and payroll in the amount of 129,437.29. The Berwyn Public Library Foundation Fund Balance for July 2012 is 109,033.37.

**Building and Grounds Committee:**

Faulds accepted the chairman position for Building and Grounds Committee.

**Policy and Personnel Committee:**

Vice President Pohlen gave Director Clausen's review. Clausen will write comments in regards to the review and turn it in. A policy is needed on investments for the Foundation Funds.

**Veverka Committee:**

No report.

**Technology Committee:**

No report.

**New Business:**

None

**Closed Session:**

On a motion by Secretary Hayes and following a roll call vote, the Board entered closed session at 7:52 p.m. under ILCS 5 120/2 C-1, C-5 to discuss intergovernmental contract negotiation and personnel, and C-21 to discuss minutes of meetings lawfully closed. At 8:02 p.m., the Board reconvened in open session following a roll call vote.

**Schedule of Committee Meetings:**

Policy and personnel -t.b.d

Building and Grounds- t.b.d.

Veverka- t.b.d.

Technology- September 24<sup>th</sup> at 7pm.

**Adjournment:**

On a motion by Vice President Pohlen and seconded by Faulds the meeting was adjourned at 8:00.

The next regular meeting is scheduled for September 17<sup>th</sup>, 2012 at 7pm.

---

Cindy Hayes, Secretary