

Berwyn Public Library Board Meeting Minutes
August 19th, 2013 Regular Meeting
Library Board Meeting, Riverside Drive & Harlem Avenue

Call to Order

Vice-President Jerry Pohlen called the meeting to order at 7:05pm. Board members present: Roxanne Faulds, Cindy Hayes, Augie Kalal, Erika Owens, Jerry Pohlen, and Director Tammy Clausen. Absent: Jill Bambenek, Steve Brantley, John Chrastka, Maria Salinas, and Alderman Nona Chapman, BPL Liaison.

Agenda

On a motion by Hayes and seconded by Kalal the board unanimously approved the amended agenda.

Minutes

On a motion by Kalal and seconded by Faulds the board unanimously approved the minutes from the June 17th, 2013 meeting.

The board would like to welcome Erika Owens as a new Board Member. Steve Brantley resigned.

Open Forum

Phyllis Walden and Mary Peranteau from the Friends of the Library were present.

Director's Report

Review of the Executive Committee's action for carpet and movers. The committee chose Hassett movers at a cost of \$4,773.00 and Luna carpet at a cost of \$7,234.00. On a motion by Faulds, seconded by Kalal and the board by unanimous roll call vote, the two quotes were approved. There was an error on charges from AT&T due to the E-Rate. We should be receiving monthly credits; however we will still show over \$4,000 for this year.

On a motion by Hayes and seconded by Owens, the following personnel openings were approved by the board to present at City Council for approval:

- Library Assistant I, CIRC replacement (20hrs),
- Library Assistant I, AV/Computer Services (2 @ 20hrs.)
- Page positions (4 @ 15hrs.)
- Library Assistant I-Maintenance (20hrs.)

The space planner is still to be determined. It should be decided by September. The Per Capita Grant is due in October. This will be put on the September agenda to discuss what information is needed from the board.

Finance Committee:

On a motion by Faulds, seconded by Pohlen and the board by unanimous roll call vote, the board approved June 2013 payables and payroll in the amount of \$124,571.58 and July 2013 payables and payroll in the amount of 196,223.03. The board fund balance is \$124,998.54.

Building and Grounds Committee:

No report

Policy and Personnel Committee:

No report.

Veverka Committee:

No report.

Technology Committee:

No report

Strategic Ad-hoc Committee:

No report

Old Business:

No report

Unfinished Business:

Strategic planning- discuss in September.

New Business:

No new business.

Closed Session:

No closed session.

Schedule of Committee Meetings:

No scheduling.

On a motion by Faulds and seconded by Kalal the meeting adjourned at 8:13pm

Cindy Hayes, Secretary