

**Berwyn Public Library Board Meeting Minutes  
September 15th, 2014 Regular Meeting  
Library Board Meeting, Riverside Drive and Harlem Ave**

**Call to Order:**

Vice-President Jerry Pohlen called the meeting to order at 7pm. Board Members present: Jill Bambanek, John Chrastka, Erika Corona-Owens, Cindy Hayes, Augie Kalal, Richard Mondragon, Jerry Pholen, Maria Salinas, and Director Tammy Clausen. Absent: Roxanne Faulds and Alderman Nona Chapman.

**Agenda:**

On a motion by Bambanek and seconded by Chrastka the board approved the agenda.

**Minutes: Minutes from August and September were not yet available for approval.**

**Report from Vice President:** Jerry Pholen reported that Roxanne Faulds has submitted a formal notice of resignation to the board to allow more time to travel with her husband now that she is retired.

**Directors Report:**

Stair will be repaired beginning next month. Folks will be pushed to Harlem entrance. There will be no wheelchair ramp for 4 days. Additional lighting added to building. Construction: Still in talks with engineering firm. Engineering costs are still being negotiated. There has been progress on the Phone Bill issue. The library received a payment from phone company. The library has repackaged services through Phone Company. Per-capita report will be in by October 15<sup>th</sup>. Questions regarding SWAN and RAILS: We cannot change any loaning fees until July. Sculpture dedication will be on Sunday October 19<sup>th</sup>

**Finance Committee:** On a motion by, Chrastka seconded by Salinas and the board unanimous roll call vote, approved August 2014 payables and payroll in the amount of \$207,255.71.

Discussion regarding the investment of funds in investment account. The conversation was focused on whether or not to liquidate CD's? Questions regarding the strategic spending of CD's.

**Building and grounds Committee:** Did not meet. Need to appoint a new chair. Chrastka would like to be committee chair. Need a 3<sup>rd</sup> snow removal quote.

**Policy/Personnel Committee:** Did not meet

**Veverka Committee:** did not meet.

**Technology Committee:** Did not meet

**Strategic Planning: The Committee met and discussed the 5 outcomes of focus for strategic plan. Outcomes are listed below.**

OUTCOMES

**1. Marketing**

- grow visibility within community

**2. Coalition**

- -partnerships for capacity growth

**3. Funding**

- Foundation/Grants
- Tax
- Gifts

**4. Building Plan**

**5. Building Mesurability**

- Staffing capacity
- Develop measuring tools that give us data we can use for money and growth

**Adjournment:**

On a motion by Salinas, seconded by Bambanek the meeting was adjourned.

**Next meeting: October 20<sup>TH</sup>**