

**Minutes of the Regular Meeting of the
Berwyn Public Library Board of Trustees
September 21, 2015
Berwyn Public Library, Board Room**

A. GENERAL BUSINESS

- a. Call to Order – President Jerry Pohlen called the meeting to order at 7:10 p.m. Board Members in attendance included: Erika Corona-Owens, Augie Kalal, Jousef Mondragon, Cindy Hayes and Maria Salinas. Jill Bambenek and Carlos Berrout were absent. John Chrastka has tendered his resignation. Also present were Library Director Keshia Garnett and Phyllis Walden representing the Friends of the Library.
- b. Pledge of Allegiance - The first order of business was recitation of the Pledge of Allegiance.
- c. Approval of the Agenda - **On a motion by Mondragon, seconded by Salinas, the Board approved the agenda with two additions to New Business.**
- d. Approval of Meeting Minutes - **On a motion by Mondragon, seconded by Salinas, the Board approved minutes of the August 17, 2015 Regular Board Meeting and August 17, 2015 Regular Board Meeting Closed Session.**

OPEN FORUM

- a. Public Comments and Correspondence – **Phyllis Walden, indicating that she was speaking as a member of the Friends, informed the Board about the upcoming book sale and expressed the Friends’ desire to co-host a reception for the new director.**

B. Alderman Nona Chapman, BPL Liaison – Alderman Chapman was not in attendance.

C. DIRECTOR’S REPORT - There were no questions for Director Garnett on her written report.

D. STANDING COMMITTEES

- a. Finance Committee - Treasurer Augie Kalal presented the Finance Report.
 - i. Kalal reviewed revenue and expenditure reports for August 2015.
 - ii. The Foundation fund balance as of August 31, 2015 was: \$54,931.82. Brokerage Account balance: \$141,571.94
 - iii. Approval of August 2015 Payables - **On a motion by Kalal, seconded by Corona-Owens, the Board unanimously approved September 2015 payables in the amount of \$59,550 and payroll in the amount of \$120,768 by roll call vote.**
- b. Building and Grounds Committee
 - i. Ed Kalina provided an report on the finding of Ground Penetrating Radar Solutions
 - ii. Mr. Kalina’s report suggested the need for further testing - **On a motion by Salinas and seconded by Hayes, the board approved the gathering of quotes to continue the testing for footings around the building’s main columns**
- c. Policy/Personnel Committee
 - i. Replace Library Page - **On a motion by Salinas, seconded by Kalal, the Board approved filling the 15-hour per week Library Page vacancy (\$8.25/hour) created by the resignation of Angela Espy.**
- d. Veverka Committee - Did not meet.

- e. Technology Committee - Did not meet.

- E. OLD BUSINESS – There was no Old Business

- F. UNFINISHED BUSINESS – Joseph Mondragon indicated the Board’s desire to go forward with the development of a Strategic Plan.

- G. NEW BUSINESS
 - a. Golden Age of Hollywood Honoring Nora Laureta – **Hayes, Kalal and Mondragon indicated their intention to attend the Piper Awards. Further contact will be made to determine the intentions of Board Members not in attendance**
 - b. Board Attendance Policy – **All Board Members were reminded of the current Board Attendance Policy**
 - c. Letter to Marilyn Boria – **The Board agreed to send Marilyn Boria a letter detailing their appreciation for her work and dedication.**
 - d. Role of Secretary – **The note-taking role of the Secretary position was clarified.**

- H. Closed Session – **There was no Closed Session**

- I. Possible Action on Closed Session Discussion – **There was no Closed Session**

- J. SCHEDULE of Committee Meetings –**No other meetings were scheduled.**

ADJOURNMENT - On a motion by Mondragon, seconded by Corona-Owens, the meeting was adjourned at 8:28 p.m.

Next meeting: October 21, 2015