

Friends of the Berwyn Library Board Meeting

Monday March 11, 2019 6:30 P.M.

Board Members Present:

Kendra Nudd, President

Michael Erickson, Vice President (arrived 6:49)

Lois Hummel, Secretary/Treasurer

Patrice Murtha, Membership

Katie Rose

Bev Applebaum

Kelly MacGregor, Interim Friends Liaison

Absent: Catey Sullivan

Guest(s): None

GENERAL BUSINESS:

Call to Order:

The meeting was called to order at 6:28pm. A quorum was present.

Review of the Agenda ----- Action Item

Bev Applebaum moved to accept the agenda and Lois Hummel seconded the motion. The agenda was unanimously accepted.

Minutes of the February 11, 2019 Board Meeting --- Action Item.

Lois Hummel clarified that the \$89 expenditure in the Treasurer report was Illinois sales tax for the fourth quarter of 2018. Kendra Nudd moved to accept the revised minutes and Lois Hummel seconded the motion and it passed on a unanimous vote.

COMMUNICATION/OPEN FORUM:

No comments

REPORTS:

Treasurer Report: ----- Action Item

Lois Hummel reported that the current balance is \$10,050.61 (see attached).

Income since the last Board meeting (2/11): \$530 in membership, \$292.95 in book sales at the library. Expenditures were \$92.53 to Patrice Murtha for postage, envelopes and business cards to use as punch cards to redeem books for qualifying members. Katie Rose was issued a \$46.14 check in October to reimburse her for supplies and it has not cleared. She stated to consider it a donation.

Lois Hummel also reported that she completed the Electronic Notice (e-Postcard) for the IRS in February. The filing was late due to the government shutdown. However, there is no penalty. The form attests that our gross income is less than \$50,000. (Filing date should be between September 1 and January 15.) Kendra Nudd motioned to accept the report and Patrice Murtha seconded the motion and it passed unanimously on a roll-call vote.

Membership:

Patrice Murtha has sent Thank You letters and emails to new and renewing members and seen that everyone who qualifies for punch card for twelve (12) free books has received them.

Library Liaison:

Kelly MacGregor will update the membership application with the new logo. She will check about putting it on-line with the capacity to complete it on-line. There are no requests for funding. Josephine Tucci from Reference did informally request funds for jigsaw puzzles. They have a place for community puzzles. The Board will request new donations to fund this.

UNFINISHED BUSINESS:**Not-For-Profit status:**

Notice of our 501(c)3 status has been added to the membership form, brochure, bulletin board and was included in the newsletter.

The filing with the State of Illinois to be exempt from sales taxes on the Friends' purchases is still pending. Kendra Nudd will check with Millie Ayala.

NEW BUSINESS:**Funding Request:**

None

Committee updates:**Outreach/Visibility:**

Katie Rose will be updating the Bulletin Board.

Membership:**April 13th Membership Meeting**

Rohina Malik, playwright and author will do excerpts from her play "Unveiled". Catey Sullivan will issue a press release. Kelly MacGregor stated the Library has a new poster printer which we can do in addition to flyers. At some performances of the play the audience was served tea and cookies. Katie Rose will explore having Todd and Holland provide tea and Bev Applebaum will check about a desert to go with the tea.

Lois Hummel proposed honoring Mille Ayala at the event to Thank her for the work on obtaining the 501(c)3 and to add her name to the plaque.

Lois Hummel also noted that if we have new or returning Board members they can be voted on at this meeting.

Book Sale Punch Cards

This has been well received.

Literature/Branding:**501(c)3 on all literature**

See above.

Fundraising:**Penny Drive**

No report on the Lulu Penny Drive.

Book sale

This continues to go well. Bev Applebaum reported she sold the Beatrix Potter figurines on E-Bay and cleared \$450.

Latte Fundraiser

Katie Rose has made arrangements with Lunges and Latte on Stanley Avenue in Berwyn to sell two (2) lattes during Friends of the Library week which the public can vote on their favorite. Part of the proceeds will go to the Friends. We can go Lunges and Latte on March 13th at 10am to choose the two lattes.

Mini Golf:

Kendra Nudd reported other libraries have the set up that we can borrow. We can ask businesses to sponsor a hole. The other Libraries had a "Banquet Night" and charged admission. The next day was open to the public with a small fee to play. The holes would be scattered throughout the Library.

Nomination committee:

Patrice Murtha has agreed to serve another year. Two positions remain open. Lois Hummel stated if they cannot find anyone she will continue.

Library Board Meeting:

No report.

Adjourn: Next meeting is April 8, 2019 at 6:30pm. Kendra Nudd called the meeting at 7:30 pm.

Respectfully submitted by Lois E. Hummel, Secretary/Treasurer