

Draft Friends of the Berwyn Library Board Meeting

Monday November 15, 2018 7:00 P.M.

Board Members Present:

Kendra Nudd, President
Lois Hummel, Secretary/Treasurer
Patrice Murtha, Membership
Bev Applebaum

Absent: Michael Erickson, Vice President
Katie Rose
Catey Sullivan

Briana Perlot, Friends Liaison

Guest(s): Millie Ayala

GENERAL BUSINESS:

Call to Order:

The meeting was called to order at 7:02pm. A quorum was present.

Review of the Agenda ----- Action Item

Kendra Nudd moved to accept the agenda and Patrice Murtha seconded the motion. The agenda was unanimously accepted.

Minutes of the October 1, 2018 Board Meeting --- Action Item.

Kendra Nudd moved to accept the October 1st minutes and Patrice Murtha seconded the motion. The vote to accept was unanimous.

Minutes of the October 20, 2018 Membership Meeting --- Action Item.

Kendra Nudd moved to accept the October 20th minutes and Patrice Murtha seconded the motion. The vote to accept was unanimous.

COMMUNICATION/OPEN FORUM:

Kendra Nudd gave a recap of the October Membership meeting. Besides the Board members, only five (5) members were present. Katie Rose had organized trivia questions which was well received. However, we need to develop programs to attract better attendance.

REPORTS:

Treasurer Report: ---- Action Item

Lois Hummel reported that the current balance is \$8,404.41 (see attached).

Income since the last Board meeting: \$105 in membership, \$380.28 in book sales at the library, \$63.50 book sales at other sites and \$7.00 donation. Expenditures were \$116.79 for supplies for the event at Friendly Tap and the Membership meeting.

Kendra Nudd motioned to accept the report and Patrice Murtha seconded the motion and it passed unanimously on a roll-call vote.

Membership:

We have received three renewing members in October. Katie Rose has completed the tote bags and Patrice Murtha is distributing them to eligible members. Renewal notices will go out in January.

Library Liaison:

Briana Perlot reported the Library is hiring a new head of Outreach and she will be at our January Board meeting. Nonna Chapman is the new Administration Assistant. She will be in charge of the book sale money and Friend's mail and membership renewals for the Treasurer to pick up.

UNFINISHED BUSINESS:**Not-For-Profit status:**

Millie Ayala reported we filed for 501(c)3 status on November 5, 2018.

Lois Hummel noted we missed the October 20th deadline for filing sales tax with the States for the third quarter. We started collecting tax on September 10, 2018.

Board Insurance:

It was decided not to pursue at this time. We can look into event insurance if we do a large event outside of the library.

Online donations:

We can look into this after we get our 501(c)3.

NEW BUSINESS:**Funding Request:**

The Reference department submitted a request for \$2,600 to pay for two (2) scholarships for the Career Online High School's accredited high school diploma and career certification program. Kendra Nudd had submitted the proposal to Board members prior to the meeting. Katie Rose sent her response to Kendra, which she read. The response stated she did not feel this met our mission statement and that \$2,600 was a lot of money for only two people. Lois Hummel pointed out this was almost half of our yearly income. Everyone was in agreement.

Lois Hummel motioned to reject the proposal and Patrice Murtha seconded the motion. It passed unanimously on a roll-call vote.

Committee updates:**Outreach/Visibility:**

The Friendly Tap Craft show was on October 20th. Katie Rose, Lois Hummel and Bev Applebaum manned the table. The outreach seemed to be positive even though the button maker broke early. (It has since been fixed by the Library.)

The totes have been well received.

Membership:

See above.

Literature/Branding:

When the 501(c)3 is approved the brochures will need to be updated. This can be done by adding a sticker to the existing brochures. The website will also need to be updated.

Fundraising:**Penny Drive:**

Youth Services did not wish to have a penny drive for the musical instruments. They will seek funding through the library budget.

Lulu, the Library's hamster, had an unexpectedly high veterinarian's expense. It was proposed to do a penny drive to help defray some of this cost. Kendra Nudd will discuss with Tammy Sheedy.

Movie in the Park fundraising opportunity:

Briana Perlot stated that the Liberty Center will be having a movie the last Friday in June and then every other week for a total of four (4). They will have concessions and we could be a part and sell items. This needs to be discussed further.

Book sale/Holiday sale:

Bev Applebaum will be organizing a December Holiday Book sale. Certain books will be sold at a special price. A new book pricing will go into effect. It will be \$3.00 for coffee table books, \$2.00 hardcover, \$1.00 paperback and \$.50 children books.

Paintings/Beatrix Potter figurines:

Briana Perlot stated the Library is getting rid of some paintings and wanted to know if we wanted them. It was decided we did not. Also, the Friends had obtained a set of Beatrix Potter figurines. Bev Applebaum stated she would take them and determine if they had any value.

Adjourn: Next meeting is January 14, 2018 at 6:30 pm. Kendra Nudd called the meeting at 8:15 pm.

Respectfully submitted by Lois E. Hummel, Secretary/Treasurer