Call to Order:

President Jill Bambenek called the meeting to order at 7:04 p.m. Board Trustees present: Jill Bambenek, Rosemary Caruk, Erika Corona-Owens, Emily Diebold, Barbara Korbel, Paul Nudd and Maria Salinas. Absent: Jousef Mondragon and Cindy Hayes. Also present were Library Interim Director Tammy Sheedy and Hanna Rapp, Head of Readers Advisory and Teen Department.

Agenda:

President Bambenek asked if there were any amendments to the agenda presented.

It was moved by Secretary Salinas and seconded by Trustee Diebold to approve the agenda as presented. All Trustees present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

Minutes:

It was motioned by Trustee Corona-Owens and seconded by Trustee Korbel to approve the April 15, 2019 Regular Board Meeting Minutes as presented. All Trustees present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

Open Forum:

Mike Erickson, Vice-President of the Friends of the Library, reported that they funded $200.00 for puzzles for the senior center, $700.00 for STEM kits, and also contributed to books for the summer reading initiative. He also indicated they would be participating in Summer Movies in the Park and are in the process of having another playwright visit the library for the October Meeting. He also indicated that they allocated $300.00 for the portable mini-golf course that the library was proposing to purchase. Trustee Corona-Owens noted it was refreshing to see the presence of the Friends of the Library. She also asked that Mr. Erickson work with the library staff to coordinate the playwright events.

Directors Report:

Library Interim Director Tammy Sheedy discussed the procedures for replacing staff members. There was a discussion about the process on the hiring for replacements. Upon further discussion, it was the consensus of the Trustees that replacement positions do not have to be approved by the Board. This would facilitate the hiring process to move quickly through city council.
Ms. Hannah Rapp reported on the Summer Reading Challenge. She indicated it would start on June 8, 2019 and end on July 27, 2019. She noted that the library received approximately $5,000.00 in sponsorships and a completed reading log would need to be completed and submitted. She also noted that Ms. Kelly Macgregor has been very instrumental in simplifying the program and noted it would be a multicultural stories theme.

**Finance Committee:**

It was motioned by Trustee Diebold and seconded by Trustee Korbel to approve the April 2019 payables in the amount of $75,913.60 as presented. Roll Call: President Bambenek, Trustees Caruk, Corona-Owens, Diebold, Korbel, Nudd and Secretary Salinas. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

Trustee Corona-Owens reported that the Berwyn Public Library Board Fund Balance for ending April 30, 2019 was $1,195,369.67; Veverka Fund Balance ending April 30, 2019 was $360,984.41; Restricted Grant Fund Balance ending April 30, 2019 was $16,999.00.

**Building and Grounds Committee:**

In the absence of Vice-President Mondragon, Library Interim Director reported that the carpeting installation was completed. She also reported that the bids received for the stair treads was more than anticipated. She noted it was more feasible to combine the bids for the stair treads and the construction of basement room. She noted they would rebid again with the new scope of work. She also reported that the state grant application was completed and submitted. At this time they were just waiting for the check that would be used for the construction of the children’s play area. She also reported that it was anticipated that the mural would be completed by June 17, 2019. She disseminated pictures of what it would look like once it’s done.

**Policy/Personnel Committee:**

President Bambenek reported that the committee did not meet, however, there were items that needed approval.

It was motioned by Trustee Diebold and seconded by Trustee Caruk to approve the replacement of Library Assistant I Circulation (20 hours). All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

It was motioned by Trustee Korbel and seconded by Trustee Corona-Owens to approve the replacement of Library Assistant I Audio Visual (20 hours). All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

It was motioned by President Bambenek and seconded by Trustee Korbel to reapprove the Library Bill of Rights as presented. All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

It was motioned by President Bambenek and seconded by Trustee Corona-Owens to reapprove the Free Access to Libraries for Minors as presented. All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

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It was motioned by President Bambenek and seconded by Trustee Diebold to reapprove the Freedom to Read Statement as presented. All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

It was motioned by President Bambenek and seconded by Trustee Caruk to reapprove the Freedom to View Statement as presented. All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

**Veverka Committee:** The committee did meet.

**Strategic Planning Committee:**

The committee did not meet.

**Art Selection Committee:**

The Art Committee did not meet, however, Trustee Nudd reported he was in Pilsen and saw an artist’s mural that was really nice. He noted that he would meet with him in June. He also reported that 20 works of art have been donated.

**Old Business:**

There was none reported.

**Unfinished Business:**

Trustee Korbel discussed the status of the hiring of the Library Director. She noted that it has been moving very slowly and wanted to know how it can be finalized. Upon further discussion, it was the consensus of the Board for the policy and personnel to meet to discuss the posting and interview process.

**New Business:**

It was motioned by Secretary Salinas and seconded by Trustee Diebold to approve the purchase of furniture for the Circulation area in the amount of $7,264.00 as presented. Roll Call: President Bambenek, Trustees Caruk, Corona-Owens, Diebold, Nudd and Secretary Salinas. Nays: Trustee Korbel. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

It was motioned by Trustee Corona-Owens and seconded by Trustee Caruk to approve the purchase of the portable miniature golf course in the amount of $9,000.00 as presented. Roll Call: President Bambenek, Trustees Caruk, Corona-Owens, Diebold, Korbel, Nudd and Secretary Salinas. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

There was a discussion about a Board Assessment and for a self-evaluation. It was the consensus to be a good idea by all and move forward.

There was a discussion about having a City Council Liaison. It was the consensus of the Board to have one and Library Interim Sheedy would contact the Mayor about the appointment of someone.

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There was also a discussion about the 2021 AFSCME contract and whether the Library Board of Trustees should be involved for bargaining purposes.

**Closed Session:**

There was no need for closed session, therefore, possible action was not needed.

**Committee meetings:**

**Finance:**

Meeting was not scheduled, but anticipated to be in July.

**Policy and Personnel:**

Meeting note scheduled, but will be advised.

**Building and Grounds:**

Meeting was scheduled for June 17, 2019 at 6:30 p.m.

**Veverka:**

Meeting not scheduled, but will be advised.

**Strategic Planning:**

Meeting not scheduled.

**Art Selection:**

Meeting scheduled for June 3, 2019, but time will be advised.

**Adjournment:**

It was motioned by Secretary Salinas and seconded by Trustee Diebold to adjourn the meeting at 8:23 p.m. All members present voting aye. Nays: None. Absent: Vice-President Mondragon and Trustee Hayes. Motion carried.

[Signature]

Maria Salinas, Secretary

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