

**BERWYN PUBLIC LIBRARY
2701 S. Harlem Avenue
Berwyn, Illinois 60402**

Regular Monthly Board Meeting
Board Room, 2nd Floor 7PM
August 19, 2019

AGENDA

1. GENERAL BUSINESS (Mondragon)
 - a. Call to order
 - b. Roll call - determination of quorum
 - c. Pledge of Allegiance
 - d. Approval of Presented Agenda (vote)
 - e. Approval of Board Meeting Minutes (vote)
 - i. June 17, 2019

2. OPEN FORUM (Information only – Mondragon)
 - a. Public Comment(s) and Correspondence

3. DIRECTORS REPORT (Tammy Sheedy)
 - a. Fairy Tale Ball
 - b. YALSA conference
 - c. Staff in-service day (October 8 or October 29)
 - d. ILA Trustee day
 - e. Passport Acceptance program
 - f. Friends of the Library

4. FINANCE COMMITTEE (Corona-Owens)
 - a. Financial Reports
 - i. June 2019
 - ii. July 2019
 - b. Approval of June 2019 payables (roll call vote)
 - c. Approval of July 2019 payables (roll call vote)
 - d. Treasurer's Report, Berwyn Public Library Fund balance and Veverka Fund balance

5. BUILDING & GROUNDS COMMITTEE (Mondragon)
 - a. Acceptance of minutes from June 17, 2019
 - b. Bid for second floor study room and play area (roll call vote)
 - c. Update on stair tread project and lower level study rooms
 - d. Carpet cleaning – informational
 - e. State grant award

6. POLICY/PERSONNEL COMMITTEE
 - a. Acceptance of meeting minutes April 1, 2019
 - b. Approval of Board of Trustee by-laws (roll call vote)
 - c. Approval of Library Director job description
 - d. Re-approval of Emeritus Library Board member policy
 - e. Re-approval of Tuition Reimbursement policy

- f. Re-approval of Collection Development policy
 - g. Re-approval of FOIA request form
 - h. Approval of Board of Trustees evaluation
- 7. VEVERKA COMMITTEE
- 8. STRATEGIC PLANNING COMMITTEE
 - a. Strategic planning ideas from staff in-service day
- 9. ART SELECTION COMMITTEE
 - a. Acceptance of Art Committee meeting minutes July 18, 2019
 - b. Art reception
 - c. Book plate design contest
- 10. OLD BUSINESS
- 11. UNFINISHED BUSINESS
- 12. NEW BUSINESS
 - a. Social worker discussion
 - b. Weekly report vs. monthly report
 - c. Morning minutes
- 13. CLOSED SESSION under ILCS 5 120/2C (1) To consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.
- 14. POSSIBLE ACTION on items discussed in closed session
- 15. SCHEDULE of Committee Meetings (Mondragon – Informational)
 - a. Finance
 - b. Policy & Personnel
 - c. Building & Grounds
 - d. Veverka
 - e. Strategic Planning Committee
 - f. Art Selection Committee
- 16. ADJOURN