

Friends of the Berwyn Library Board Meeting

Monday May 13, 2019 6:30 P.M.

**Board Members Present:**

Kendra Nudd, President  
Michael Erickson, Vice President  
Lois Hummel, Secretary/Treasurer  
Patrice Murtha, Membership  
Katie Rose (arrived 6:51 P.M.)  
Bev Applebaum  
Kelly MacGregor, Interim Friends Liaison (left early)

**Absent:** Catey Sullivan

**GENERAL BUSINESS:**

**Call to Order:**

The meeting was called to order at 6:30pm. A quorum was present.

**Review of the Agenda --- Action Item**

Bev Applebaum moved to accept the agenda and Patrice Murtha seconded the motion. The agenda was unanimously accepted.

**Minutes of the April 8, 2019 Board Meeting --- Action Item.**

Kendra Nudd noted that Jerry Hill contacted her about a Committee position not a Board position. She moved to accept the minutes with this correction. Patrice Murtha seconded the motion and it passed on a unanimous voice vote.

**Minutes of the April 13, 2019 Semi-Annual Membership Meeting --- Action Item.**

Kendra Nudd noted one misspelling of her name. She moved to accept the minutes with this correction. Bev Applebaum seconded the motion and it passed on a unanimous voice vote.

**COMMUNICATION/OPEN FORUM:**

Kendra Nudd read a note from member Phyllis Walden. She had praise for the April meeting with Rohina Malik, suggested some activities and suggested that the Library needs a comfortable place to read. (See Attached) Her ideas were discussed.

**REPORTS:**

**Treasurer Report: --- Action Item**

Lois Hummel reported that the current balance is \$9,376.83 (see attached).

Income since the last Board meeting (4/8/19): \$240 in membership, \$388.70 in book sales at the library for a total income of \$658.70. Expenditures were \$250 speaker fee for Rohina Malik; \$44.57 for snacks for membership meeting; \$10 Illinois Secretary of State (yearly incorporation fee); \$1,000 Library Summer Reads Kickoff; \$1,500 for the Fairy Tale Ball and \$35 for a brick. Total expenditures were \$2,839.57. Kendra Nudd motioned to accept the report and Patrice Murtha seconded the motion and it passed unanimously on a roll-call vote.

**Membership:**

Patrice Murtha reported two (2) new members (one at the \$100 level and one \$20) plus two (2) renewing members at the same levels. She will be sending out a second notice to those who have not renewed with a personal hand written note from Kendra Nudd.

**Library Liaison:**

No report.

**UNFINISHED BUSINESS:****Not-For-Profit status:**

The State of Illinois states they never received the application to be exempt from sales taxes on the Friends' purchases. We will refile.

**NEW BUSINESS:****Funding Request:**

We received four (4) funding requests:

Youth Services provided further information on their previous request for \$1,500 to increase the S.T.E.M. kit collection. For the current fiscal year, the Library Board funded the kits. These have been so popular that at any given time there are less than ten (10) on the shelf. Very few of the kits are for preschoolers. The Library would have to wait until next year to receive more money from the Board to purchase more kits. The amount for the preschooler kits totals \$700. Kendra Nudd motioned to approve the request in the amount of \$700. Patrice Murtha seconded the motion. The motion passed unanimously on a roll-call vote.

References Services sent a formal request for \$200 for puzzles for the Seniors' corner. Kendra Nudd motioned to approve the request. Katie Rose seconded the motion. The motion passed unanimously on a roll-call vote.

Tammy Sheedy requested \$1,000 toward the purchase of a mini golf set. This is the cost of one hole. The Friends could use the set for fund raisers and as a 501(c)3 could rent it to other organizations but they can only do this if they contribute to the purchase. Kendra Nudd stated the New Lenox Library rents their mini golf course for \$300. Lois Hummel suggested renting the set to test if we would be able to sell hole sponsorship and thereby raise money to contribute to the Library's course. It was decided to defer the request.

Youth Services requested \$500 for a kiddie punk band for a Halloween concert. The request was on an old form (no director signature). The Board decided it wanted more information about the event request was tabled.

**COMMITTEE UPDATES:****Outreach/Visibility:*****Library Board Meeting April 15, 2019***

No report.

***Depot Summer Cruise***

The Berwyn Depot District has several car shows during the summer. Katie Rose was wondering if we wanted a presence during these events. It was decided to pass this year.

### ***Summer Reads Kick-off***

This is June 8, 2019. The Friends are an official sponsor this year as we are contributing to the books that will be given away. The Friends will have a table at this event.

### ***Banner***

Patrice Murtha will get us a banner to be used at events.

### **Membership:**

#### ***April 13<sup>th</sup> Membership Meeting***

There was positive feedback on this event. There were about 25-30 attendees.

#### ***October Membership Meeting***

Friends of the Library week is the week of October 20<sup>th</sup>. We are looking to have this meeting on October 26<sup>th</sup>. Kendra Nudd may have a graphic writer who could do a presentation.

### ***Totes***

No report.

### ***Personalized letters to non-renewing members***

See above under membership

### **Literature/Branding:**

#### ***501(c)3 on all literature***

Kendra Nudd will be doing a quarterly newsletter and a thank you to Lunges and Lattes for their fundraiser.

### **Fundraising:**

#### ***Penny Drive***

No report

#### ***Book sale***

No update.

#### ***Latte Fundraiser***

The Lunges and Latte fundraiser made \$184.

#### ***Movies in the Park***

Kendra Nudd stated even to sell prepackaged food we need to fill out a form for the Berwyn Health Department. It was decided this might be too much trouble. Kendra will talk to the Park District.

### **NOMINATION COMMITTEE:**

We will need new Board members in FY 22.

Next meeting to be determined.

**Adjourn:** Next meeting to be determined. Kendra Nudd called the meeting at 8:06 pm. *Respectfully submitted by Lois E. Hummel, Secretary/Treasurer*