Berwyn Public Library Board Meeting Minutes
Monday, June 17, 2019 Regular Meeting
Berwyn Public Library, Board Room

Call to Order:

Vice-President Mondragon called the meeting to order at 7:05 p.m. Board Trustees present: Rosemary Caruk, Erika Corona-Owens, Barbara Korbel, Jousef Mondragon, Marta Rodriguez and Maria Salinas. Absent: Emily Diebold, Cynthia Hayes and Paul Nudd. Also present were Library Interim Director Tammy Sheedy and Nona Chapman, Administrative Assistant.

Agenda:

Vice-President Mondragon asked if there were any amendments to the agenda presented.

It was requested to move the replacement of the Library Director under New Business

It was moved by Secretary Salinas and seconded by Trustee Korbel to approve the agenda as amended. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

Minutes:

It was motioned by Trustee Corona-Owens and seconded by Trustee Korbel to approve the May 20, 2019 Regular Board Meeting Minutes as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

Open Forum:

Vice-President Mondragon welcome new Trustee Marta Rodriguez to the Library Board of Trustees. Trustee Rodriguez noted she was happy to come on Board and talked about herself and family and indicated she was eager to learn with the team. Vice-President Mondragon thanked her for her eagerness and enthusiasm to work with the Library Board of Trustees. Everyone present introduced themselves and also welcomed her to the team.

Trustee Korbel spoke on behalf of Ms. Kendra Nudd, President of the Friends of the Library. She asked about Kelly McGregor and wanted to know how much involvement was expected during the absence of Brianna Perlot. Trustee Corona-Owens noted it was nice to understand the role of the Friends of the Library and the Library staff. Tammy Sheedy, Interim Library Director responded that it had been a while since the Friends of the Library became more active with the library. She noted that a meeting will be scheduled to further discuss the roles of everyone involved.

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Directors Report:

Library Interim Director Tammy Sheedy reported that the Summer Reading Kick-Off went extremely well and noted there were more than 400 attendees for the event. She indicated that Mayor Lovero was present and that there were great performances highlighting the event. She also noted that the Berwyn Fire and Police Department were also present. She reported that the old website crashed, and Ms. Kelly McGregor was very instrumental in designing and having the new Library website.

Finance Committee:

It was motioned by Trustee Corona-Owens and seconded by Trustee Caruk to approve the May 2019 payables in the amount of $79,446.02 as presented. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

Trustee Corona-Owens reported that the Berwyn Public Library Board Fund Balance for ending May 31, 2019 was $1,204,388.27; Veverka Fund Balance ending May 31, 2019 was $351,253.46; Restricted Grant Fund Balance ending May 31, 2019 was $16,999.00.

Building and Grounds Committee:

Vice-President Mondragon reported that we will go with Option 1 of the proposal for the stair treads and lower level study rooms.

It was motioned by Trustee Corona-Owens and seconded by Trustee Rodriguez to approve the bid recommendation with Option one as noted. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

There was a discussion about Sundek and it was noted that the committee will meet to find a solution.

Policy/Personnel Committee:

The committee did not meet.

Veverka Committee: The committee did meet.

Strategic Planning Committee:

The committee did not meet.

Art Selection Committee:
The Art Committee did not meet.

**Old Business:**

There was none reported.

**Unfinished Business:**

There was none reported.

**New Business:**

It was motioned by Secretary Salinas and seconded by Trustee Corona-Owens to approve the purchase of a Ford Transit Connect XL Passenger Wagon. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

There was a discussion about a new mural on the big wall in the Reference Room. Vice-President Mondragon recommended to have meeting with muralist to find out what the project would entail. Trustee Korbel indicated she would reach out to the muralist and inquire about maintenance issues. It was noted that pending conditions, to move forward with the project pending the approval of city council.

It was motioned by Trustee Corona-Owens and seconded by Trustee Korbel to approve the purchase of a Discovery Table in the amount of and not to exceed $ 7,000.00 including shipping costs. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

**Closed Session:**

It was motioned by Secretary Salinas and seconded by Trustee Corona-Owens to adjourn into closed session at 7:58 p.m. for the discussion of personnel issues. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

It was motioned by Secretary Salinas and seconded by Trustee Caruk to call back the Regular Meeting to order at 8:15 p.m. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

It was motioned by Secretary Salinas and seconded by Trustee Korbel to approve the appointment of Tammy Sheedy as Library Director as discussed in closed session. Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.
Committee meetings: Roll Call: Trustees Caruk, Corona-Owens, Korbel, Vice-President Mondragon, Trustee Rodriguez and Secretary Salinas. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

Finance:

Meeting was not scheduled, but anticipated to be in August.

Policy and Personnel:

Meeting was scheduled for July 8, 2019 at 6:00 p.m.

Building and Grounds:

Meeting was scheduled for August 19, 2019 at 6:30 p.m.

Veverka:

Meeting not scheduled.

Strategic Planning:

Meeting not scheduled.

Art Selection:

Meeting scheduled for June 3, 2019, but time will be advised.

Adjournment:

It was motioned by Secretary Salinas and seconded by Trustee Korbel to adjourn the meeting at 8:24 p.m. All members present voting aye. Nays: None. Absent: Trustees Diebold, Hayes and Nudd. Motion carried.

Maria Salinas, Secretary

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