Call to Order:

Vice-President Mondragon called the meeting to order at 6:57 p.m. Board Trustees present: Joulef Mondragon, Maria Salinas, Erika Corona-Owens, Cindy Hayes, Barbara Korbel and Emily Diebold. Absent: Paul Nudd, Rosemary Caruk and Marta Rodriguez. Also present were Library Director Tammy Sheedy.

A quorum has been established.

The Pledge to the Flag was recited.

Agenda:

Vice-President Mondragon requested to move agenda items 4, 6 and 12 before Library Director’s Report as he needed to leave early. All Trustees present were in consensus.

It was moved by Vice-President Mondragon and seconded by Trustee Hayes to approve the agenda as amended. All Trustees present voting aye. Nays: None. Absent: Trustees Nudd, Caruk and Rodriguez. Motion carried.

Open Forum:

Patricia Murtha from Friends of the Library was present. She read a letter noting that approximately 4 vacancies of the Friends of the Library Board would be available next year. She noted that Kendra Nudd would be stepping down as President, however, she would remain active on the Board. The letter also outlined the current membership as it stands.

Trustee Rodriguez arrived at 7:00 p.m.

Minutes:

It was motioned by Trustee Hayes and seconded by Trustee Diebold to approve the August 19, 2019 Regular Board Meeting Minutes as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Nudd and Caruk. Motion carried.

Finance Committee:

Trustee Corona-Owens reported that the Berwyn Public Library Board Fund Balance for ending June 30, 2019 was $1,205,646.51; Veverka Fund Balance ending June 30, 2019 was $361,397.60; Restricted Grant Fund Balance ending June 30, 2019 was $67,005.79.
It was motioned by Trustee Corona-Owens and seconded by Trustee Hayes to approve the June 2019 payables in the amount of $66,336.35 as presented. Roll Call: Vice-President Mondragon, Secretary Salinas, Corona-Owens, Hayes, Korbel, Diebold and Rodriguez. Nays: None. Absent: Trustees Nudd and Caruk. Motion carried.

Trustee Corona-Owens reported that the Berwyn Public Library Board Fund Balance for ending July 31, 2019 was $1,207,928.61; Veverka Fund Balance ending July 31, 2019 was $361,528.87; Restricted Grant Fund Balance ending July 31, 2019 was $67,017.57.

It was motioned by Trustee Corona-Owens and seconded by Trustee Diebold to approve the July 2019 payables in the amount of $111,756.27 as presented. Roll Call: Vice-President Mondragon, Secretary Salinas, Corona-Owens, Hayes, Korbel, Diebold and Rodriguez. Nays: None. Absent: Trustees Nudd and Caruk. Motion carried.

Trustee Corona-Owens reported that the Berwyn Public Library Board Fund Balance for ending August 31, 2019 was $1,210,384.87; Veverka Fund Balance ending August 31, 2019 was $361,661.77; Restricted Grant Fund Balance ending August 31, 2019 was $67,042.21.

It was motioned by Trustee Corona-Owens and seconded by Trustee Korbel to approve the August 2019 payables in the amount of $121,232.58 as presented. Roll Call: Vice-President Mondragon, Secretary Salinas, Corona-Owens, Hayes, Korbel, Diebold and Rodriguez. Nays: None. Absent: Trustees Nudd and Caruk. Motion carried.

Trustee Corona-Owens noted that there was a meeting pending with City’s Finance Director.

Ms. Sheedy discussed the library wages that would need to be proportioned to meet with the new minimum wage that would be in effect in five years.

**Policy/Personnel Committee:**

The Personnel and Policy Committee did meet. Ms. Sheedy reported that Mayor Lovero indicated he didn’t need an annual report as noted in the by-laws and noted that item was removed from the By-Laws.

It was motioned by Secretary Salinas and seconded by Trustee Hayes to approve the Board of Trustee by-laws as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Nudd and Caruk. Motion carried.

**New Business:**

It was motioned by Vice-President Mondragon and seconded by Trustee Korbel to approve the purchase of the Study Room Furniture with the quote of $7,364.00. Roll Call: Vice-President Mondragon, Secretary Salinas, Corona-Owens, Hayes, Korbel, Diebold and Rodriguez. Nays: None. Absent: Trustees Nudd and Caruk. Motion carried.

Vice-President Mondragon deferred to Trustee Corona-Owens to preside over the meeting.

Vice-President Mondragon left the meeting at 7:18 p.m.

Berwyn Public Library Meeting
September 16, 2019
Directors Report:

Library Director Tammy Sheedy reported that the Fairy Tale Ball was a huge success with over 500 participants in attendance. She noted that many staff and volunteers were instrumental in making this yearly event a success. She also noted that the grand re-opening of the 2nd floor was scheduled for November 30th, however, was needed to be changed to January 2020. Ms. Sheedy also asked the Trustees to inform her if they plan on attending the Trustee Day Forum on October 24, 2019 for registration purposes. Ms. Sheedy also reported that the library has been placed on a waitlist for the Passport Acceptance Program.

Building and Grounds Committee:

Trustee Diebold briefed the Trustees on the costs for security cameras and the LED sign that was discussed in the committee meeting. She also updated on the stair tread project and noted that the materials will be arriving soon with the project being completed within two weeks.

She also reported that the construction on the program room and children’s play area was scheduled to be completed by October 2019.

Ms. Sheedy also noted that they are considering having the annual renewal of the snow plowing contract provided the prices remain the same.

It was motioned by Secretary Salinas and seconded by Trustee Corona-Owens to accept the meeting minutes from Building and Grounds Committee Meetings held on August 19, 2019 as presented. All Trustees present voting aye. Nays: None. Absent: Vice-President Mondragon, Trustees Nudd and Caruk. Motion carried.

Veverka Committee:

The committee did not meet.

Strategic Planning Committee:

The committee did not meet.

Art Selection Committee:

The Art Committee did not meet.

Old Business:

There was none reported.

Unfinished Business:

There was none reported.
Closed Session:

There was no need for closed session, therefore, possible action was not needed.

Committee meetings:

Finance:

Meeting was not scheduled. Ms. Sheedy reported that she has reached out to Ben, Head of Finance, from the city and was awaiting a day for them to meet to discuss the budget for next year.

Policy and Personnel:

Meeting was scheduled for October 7, 2019 at 6:00 p.m.

Building and Grounds:

Meeting was scheduled for October 21, 2019 at 6:30 p.m.

Veverka:

Meeting was scheduled for October 28, 2019.

Strategic Planning:

A doodle poll will be sent to schedule a meeting.

Art Selection:

A doodle poll will be sent to schedule a meeting.

Adjournment:

It was motioned by Secretary Salinas and seconded by Trustee Korbel to adjourn the meeting at 8:00 p.m. All members present voting aye. Nays: None. Absent: Vice-President Mondragon, Trustees Nudd and Caruk. Motion carried.

Maria Salinas, Secretary