



BERWYN PUBLIC LIBRARY

Berwyn Public Library Board Meeting Minutes

**Wednesday, September 21, 2022 Regular Meeting
Berwyn Public Library
Board Room**

Call to Order:

President Laureto called the meeting to order at 7:00 p.m.

Secretary Salinas called the roll. Board Trustees present: President Nora Laureto, Vice-President Caruk, Secretary Maria Salinas, Treasurer Marta Rodriguez, Trustees, Pat Cagney, Antoine Evans and Erica Harris. Absent: Trustees Emily Diebold and Paul Nudd Also present was Library Director Tammy Sheedy.

A quorum has been established.

The Pledge to the Flag was recited.

Minutes:

It was noted that the approval of the Minutes of the Board Meeting of May 16, 2022, were stricken from the agenda, as they were approved at the meeting of June 21, 2022.

It was motioned by Trustee Cagney and seconded by Trustee Harris to approve the Open Session Minutes of the meeting of June 21, 2022. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. None Motion carried.

It was motioned by Trustee Cagney and seconded by Trustee Harris to approve the Open Session Minutes of the meeting of August 15, 2022. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. None Motion carried.





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Open Forum:

President Laureto opened the meeting to public comments. Present in the audience were Carla Williams, Quinn Stitt, Sandra Neri, Debi Burke. They were asked if they wanted to make any public comments, they indicated none.

President Laureto reported that a letter was received from the U.S. Department Justice notifying the library that the Ms. Christine Lojewski has been partially accredited to practice before the Department of Homeland Security (DHS) and the library's status will be reinstated to assist with immigration matters. She also commended the staff for another successful Fairy Tale Ball event. It was noted that the event attracted approximately 700 attendees.

Library Director Sheedy thanked the Board of Trustees for the sympathy flowers that she received for her father's services. She also thanked them for their condolences and support extended to her during this time.

It was motioned by Secretary Salinas and seconded by Trustee Cagney to deviate from the agenda order and move up James Rachlin to present during open forum. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. None Motion carried.

Mr. James Rachlin, Meristem Advisors, disseminated a Library Study Summary that detailed his findings if the library became a district library. He briefed the Trustees on the library's current financial position and his recommendations with respect to an appropriate levy amount. He also noted that the capital needs would be a large portion of the additional funding that the library would need. President Laureto thanked Mr. Rachlin for his presentation and effort in preparing the findings report. She thanked him for meeting with Mayor Lovero and presenting his findings to him.

Directors Report:

Library Director Sheedy provided the following update from her monthly report.





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Library Director Sheedy reiterated what President Laureto said about the Fairy Tale Ball, which was another success with a good turnout of attendees. She indicated that rainchecks for the goody bags were given out. She also reported that there was a change in the local author signing event that is scheduled for September 24, 2022. She mentioned various events taking place, Hispanic Parade, Arts & Crafts and the Fire Department Open House. She also noted that she is collaborating with the Berwyn Recreation to plan a joint holiday event.

She reported that Trustees Harris and Cagney have registered for the ILA Trustee Day Workshop on October 26, 2022. She also gave a brief summary on the Director's University she attended.

It was motioned by Secretary Salinas and seconded by Trustee Cagney to accept the Director's Report as presented. All Trustees present voting aye: Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Finance Committee:

Treasurer Rodriguez reported that the payables for August 2022 were presented in the amount of \$41,072.96.

Treasurer Rodriguez asked for a motion on the August 2022 reporting payables as presented.

It was motioned by Secretary Salinas and seconded by President Laureto to approve the August 2022 payables in the amount of \$ 41,072.96 as presented. Roll call: President Laureto, Vice-President Caruk, Secretary Salinas, Treasurer Rodriguez, Trustees Cagney, Evans and Harris. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Treasurer Rodriguez reported that the Restricted Library Grant Fund Balance ending August 31, 2022 was \$ 129,779.56; Berwyn Library Deposit Fund Balance ending August 31, 2022 was \$ 1,703,292.29 and the Veverka Fund Balance ending August 31, 2022 was \$ 201,769.92.

It was motioned by Secretary Salinas and seconded by Trustee Cagney to accept the Treasurer's Report as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.





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Building and Grounds Committee:

President Laureto reported that the committee did not meet. Library Director Sheedy reported that the electrical work the parking lot has been completed. She also reported that she is researching estimates for the ramp entrance and anticipated more information next month.

Policy/Personnel Committee:

It was motioned by Trustee Cagney and seconded by Secretary Salinas to approve the Minutes from the Policy/Personnel Committee meeting of May 31, 2022 as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

It was motioned by Trustee Cagney and seconded by Secretary Salinas to approve the Minutes from the Policy/Personnel Committee meeting of June 21, 2022. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

It was motioned by Trustee Cagney and seconded by Secretary Salinas to approve the Minutes from the Policy/Personnel Committee meeting of August 15, 2022. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Trustee Cagney briefed the Trustees on the recommended revisions for the Computer Internet Access Policy.

It was motion by Trustee Cagney and seconded by Trustee Evans to approve the revised Computer Internet Access Policy as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Trustee Cagney briefed Trustees on the recommended revisions for the Non-Resident Library Card Resolution.

It was motion by Trustee Cagney and seconded by Trustee Harris to approve the revised Non-Resident Library Card Resolution as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.





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Veverka Committee:

The committee did not meet.

Strategic Planning Committee:

President Laureto reported that the Strategic Planning Committee did not meet.

Art Selection Committee:

It was motioned by Trustee Cagney and seconded by President Laureto to approve the Minutes from the Art Selection Committee meeting of August 18, 2022 as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Library Director Sheedy reported that a mural will be painted in the computer lab and it would be done by Michelle Valle-Flores. She also noted that the Friends of the Library will fund the project. She also reported that the painting of the storage containers continued

Special Committee

It was motioned by President Laureto and seconded by Secretary Salinas to approve the Minutes from the Special Committee meeting of September 12, 2022 as presented. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Friends of the Library

President Laureto reported that she attended the Friends of the Library meeting and noted it was a good meeting. They continue to move forward and expanding,

Old Business:

President Laureto reported there none to report.





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Unfinished Business:

Trustee Cagney reported that the Board Self-Evaluation will be further discussed in the Personnel & Policy Committee and introduced at the next Board Meeting in October for approval.

New Business:

President Laureto reported some information regarding the Morton 201 Foundation. She indicated that Scott Goodman will attend the next meeting in October to present.

Adjourned to Closed Session:

There was no need for a closed session.

- a. Closed Session under ILCS 5 120/2C(1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.

Minutes

It was motioned by Trustee Cagney and seconded by President Laureto to approve the Closed Session Minutes of the meeting of June 21, 2022. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. None Motion carried.

Committee meetings:

Finance:

Finance Committee was not scheduled, to be advised.

Policy and Personnel:

The Policy and Personnel Committee Meeting was scheduled for October 24, 2022 at 6:30 p.m.





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Building and Grounds:

The Building and Grounds Committee Meeting scheduled for October 24, at 6:00 p.m.

Veverka:

The Veverka Committee was not scheduled, to be advised.

Strategic Planning:

The Strategic Committee was not scheduled, to be advised.

Art Selection:

The Art Selection Committee was not scheduled, to be advised.

Special Committee

The Special Committee was not scheduled.

President Laureto announced that the next regularly scheduled Berwyn Public Library Meeting is on Monday, October 24, 2022, at 7:00 p.m.

Adjournment:

It was motioned by Secretary Salinas and seconded by Trustee Cagney to adjourn the meeting at 7:57 p.m. All Trustees present voting aye. Nays: None. Absent: Trustees Diebold and Nudd. Motion carried.

Maria Salinas, Secretary

