



BERWYN PUBLIC LIBRARY

Meeting Minutes of the Personal and Policy Committee
Berwyn Public Library
Library Board Room, 2701 S Harlem Avenue, Berwyn IL 60402
Monday, January 15th, 2024
Library Board Room – 6:30 PM

Present: Director Tammy Sheedy, Trustee Pat Cagney, Trustee Erica Harris, Trustee Maria Salinas, Trustee Marta Rodriguez, Trustee Bridget Buckley, Trustee Nick DePetris, Trustee Ana Espinoza, Trustee Angela Kuczak

Trustee Nick DePetris called the meeting to order at 6:35pm.

1. **Open forum:** There were no public comments during open forum.
2. **Board of trustees evaluation:** We reviewed the scores given, focusing discussion on the areas with lower scores. Suggestions were made to review the bylaws during board meetings in smaller, digestible sections to enhance understanding and familiarity, to enhance the processes around digital practices, and to review the library's budget in more detail.
3. **Information Services Policy review:** The policy was due for review and was updated to align with ALA recommendations. It will be sent to the full Board for review and approval.
4. **Study-Meeting Room Policy:** Tammy presented a new policy governing study rooms, clarifying reservation procedures and room usage guidelines. The policy will be sent to the full Board for review and approval.
5. **Full Time Community Engagement Associate:** Tammy recommended that we move the part time community engagement position to a full time community engagement position due to an increased number of requests from the community for events.
6. **Miscellaneous:** A recommendation was made to review the library's policies around events and sponsorship. A decision was made to hold a P&P committee meeting before the next board meeting.
7. **Adjournment:** The meeting was adjourned at 6:58pm.

