



BERWYN PUBLIC LIBRARY

Berwyn Public Library Board Meeting Minutes

**Monday April 15, 2024 Regular Meeting
Berwyn Public Library
Board Room**

Call to Order:

President Cagney called the meeting to order at 7:00 p.m.

Secretary Maria Salinas called the roll. Board Trustees present: President Pat Cagney, Vice-President Erika Harris, Treasurer Marta Rodriguez, Secretary Maria Salinas, Trustees Angela Kuczak, Ana Espinoza, Nick DePetris and Citlaly Gonzalez. Absent: Trustee Bridget Buckley.

A quorum has been established.

The pledge to the flag was recited.

Minutes:

It was motioned by Treasurer Rodriguez and seconded by Trustee Espinoza to approve the Open Session Minutes of the Regular Meeting of March 18, 2024 as amended. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley.

Open Forum:

President Cagney opened the meeting for Open Forum.

Vice-President Harris noted she attended the Brews and Books at the Pile Bookstore event. She noted it was very a nice event.

Library Director Sheedy noted the staff enjoyed the Murder Mystery at the last In-Service date. She said the staff were very involved and engaged.





BERWYN PUBLIC LIBRARY

Directors Report:

Library Director Sheedy provided the following update and events from her monthly report.

- Library's 100th anniversary events were updated as noted below.
 - April 26, 2024, Arbor Day tree planting at 10:00 a.m.
 - April 23, 2024, Monarch Resolution to be presented at City Council
 - May 5, 2024, Chicago: the first Hollywood will be geared about 1920s movies
 - May 7, 2024, Trivia at Outta Space
 - June 1, 2024, Summer Reading Program Kick-Off event
 - July 20, 2024, Storyteller Chris Fasscione
 - August 10, 2024, Lucky Diaz Paletapalooza – Concert, storytelling and book signing
 - August 15, 2024, The Boy Band Night – Outdoor concert
- Best of Berwyn Dinner on May 1, 2024, 6:00 p.m.
- Laconi Banquet will be held on May 3, 2024 and an invitation was extended to all Trustees who would like to attend.
- Library Technology access was discussed and is being reviewed for a resolution for the most feasibility access for everyone. President Cagney asked the Trustees to note any issues they are having so they can be documented and find a solution.
- Staff from the In-Service were very thankful for the Trustees being presented during this event.
- There was a discussion of having an "employee of the month" selected and present them with a gift card to Starbucks, Dunkin Donuts and giving them extra time for their lunch time.

It was motioned by Secretary Salinas and seconded by President Cagney to accept the Director's Report as informational. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

Finance Committee

Treasurer Rodriguez reported that the payables for March 2024 were presented in the amount of \$66,949.07.

It was motioned by Secretary Salinas and seconded by Trustee DePetris to approve the March 2024 payables in the amount of \$66,949.07 as presented. Roll Call: President Cagney, Vice-President Harris, Treasurer Rodriguez, Secretary Salinas, Trustees Kuczak, Espinoza, DePetris and Gonzalez. Nays: None. Absent: Trustee Buckley. Motion carried.





BERWYN PUBLIC LIBRARY

Treasurer Rodriguez reported that the Library Restricted Grant Funds balance ending March 31, 2024 was \$225,215.47; Berwyn Library Deposit Fund balance ending March 31, 2024 was \$516,231.37; Endowment Fund balance ending March 31, 2024 was \$324,331.93 and Illinois Fund Account balance ending February 29, 2024 was \$1,536,525.69.

It was motioned by Secretary Salinas and seconded by Trustee Gonzalez to accept the Treasurer's Report as informational. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

Building and Grounds Committee

Library Director Sheedy noted there was nothing new to report except for the acceptance of the minutes.

It was motioned by Secretary Salinas and seconded by Trustee Kuczak to accept the Minutes of the Building and Grounds Committee Meeting of March 18, 2024 as presented. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

Policy/Personnel Committee

Trustee DePetris reported that the committee met and reviewed policies that were ready for full board approval with the exception of the Programming Policy.

It was motioned by Secretary Salinas and seconded by Trustee DePetris to table the approval of the Programming Policy. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

It was motioned by President Cagney and seconded by Trustee Espinoza to approve the By-Law review of Articles 1 & 2. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

It was motioned by Trustee DePetris and seconded by Trustee Gonzalez to accept the Minutes of the Personnel and Policy Committee Meeting of March 18, 2024 as presented. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.





BERWYN PUBLIC LIBRARY

Endowment Fund Committee

President Cagney reported that the committee did not meet.

Strategic Planning Committee

Library Director Sheedy noted the committee did meet to discuss the options for the Strategic Planning Consultant.

It was motioned by President Cagney and seconded by Treasurer Rodriguez to approve Rethinking Libraries, as the Strategic Planning Consultant, pending final pricing. Roll Call: President Cagney, Vice-President Harris, Treasurer Rodriguez, Secretary Salinas, Trustees Kuczak, Espinoza, DePetris and Gonzalez. Nays: None. Absent: Trustee Buckley. Motion carried.

Special Committee

It was motioned by Vice-President Harris and seconded by Trustee Kuczak to table the Minutes of the Special Committee Meeting of January 15, 2024 as presented. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

Friends of the Library

Library Director Sheedy reported that the Friends of the Library will host the Gail Lofgren fundraiser event on April 26, 2024, at Michael Anthony's from 6:00 – 8:00 p.m. She also noted that the minutes from their last meeting was in the board packet.

President Cagney asked the Trustees if anyone was available to the Board Liaison who can attend the Friends of the Library monthly meeting which are scheduled the second Monday of each month at 6:00 p.m.

Old Business:

There was none to report.





BERWYN PUBLIC LIBRARY

Unfinished Business:

There was none to report.

New Business:

Library Director Sheedy asked about summer hours being Monday through Thursday would be 9:00 a.m. – 7:00 p.m. and Friday and Saturday from 9:00 a.m. – 5:00 p.m. It was discussed that this item would be on the agenda for next month.

Adjourned into Closed Session:

It was motioned by President Cagney and seconded by Vice-President Harris to adjourn into Closed Session at 7:43 p.m. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

- a. Closed Session under ILCS 5 120/2C(1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.

Adjourned from Closed Session

It was motioned by Secretary Salinas and seconded by Trustee DePetris to adjourn from closed session at 8:15 p.m. All Trustees present voting aye: Nays: None. Absent: Trustee Buckley. Motion carried.

Reconvene to Open Session

It was motioned by Secretary Salinas and seconded by Vice-President Harris to reconvene to Open Session at 8:16 p.m. All Trustees present voting aye: Nays: None. Absent: Trustee Buckley. Motion carried.

POSSIBLE ACTION on items discussed in closed session.

There was none presented.





BERWYN PUBLIC LIBRARY

Committee meetings:

Finance:

The Finance Committee was not scheduled, to be advised.

Policy and Personnel:

The Policy and Personnel Committee Meeting was not scheduled, to be advised.

Building and Grounds:

The Building and Grounds Committee Meeting was not scheduled, to be advised.

Endowment:

The Endowment Fund Committee was scheduled for May 20, 2024, 6:00 p.m.

Strategic Planning:

The Strategic Committee was not scheduled, to be advised.

Special Committee

The Special Committee was scheduled for May 20, 2024, 6:30 p.m.

President Cagney announced the next regularly scheduled Berwyn Public Library Meeting is on Monday, May 20, 2024, at 7:00 p.m.

Adjournment:

It was motioned by Secretary Salinas and seconded by Trustee Gonzalez to adjourn the meeting at 8:22 p.m. All Trustees present voting aye. Nays: None. Absent: Trustee Buckley. Motion carried.

Maria Salinas, Secretary

6

Berwyn Public Library Regular Meeting
Open Session Minutes
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