



BERWYN PUBLIC LIBRARY

**Berwyn Public Library Board Meeting Minutes
Monday May 20, 2024 Regular Meeting
Berwyn Public Library
Board Room**

Call to Order:

President Cagney called the meeting to order at 7:05 p.m.

Secretary Maria Salinas called the roll. Board Trustees present: President Pat Cagney, Vice-President Erika Harris, Treasurer Marta Rodriguez, Secretary Maria Salinas, Trustees Bridget Buckley, Angela Kuczak, Ana Espinoza, Nick DePetris and Citlaly Gonzalez.

A quorum has been established.

The pledge to the flag was recited.

Minutes:

It was motioned by Trustee Buckley and seconded by Treasurer Rodriguez to approve the Open Session Minutes of the Regular Meeting of April 15, 2024 as presented. All Trustees present voting aye. Nays: None. Motion carried.

It was motioned by Trustee DePetris and seconded by Treasurer Espinoza to approve the Closed Session Minutes of the Regular Meeting of March 18, 2024 as presented. All Trustees present voting aye. Nays: None. Motion carried.

It was motioned by Treasurer Rodriguez and seconded by Vice-President Harris to approve the Closed Session Minutes of the Regular Meeting of April 15, 2024 as presented. All Trustees present voting aye. Nays: None. Motion carried

Open Forum:

President Cagney opened the meeting for Open Forum.





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Secretary Salinas commented on Nora's dedication of the meeting rooms. She indicated it was very nice and well deserved. It was nice to see a lot of people present for this event.

President Cagney noted that the plaque was beautifully done.

Treasurer Rodriguez commented on the Laconi Trustee Banquet. She said it was great and got to mingle with other Trustees. She also noted how other libraries are going through the book banning issues. The keynote speaker was John Chrastka, former Library President.

Directors Report:

Library Director Sheedy provided the following update and events from her monthly report.

- Design Conference- Library Director Sheedy attended with Christine Lojewski. She briefed on some of the libraries designs that she saw. She noted that they came back energized and with many ideas. She also talked about the "Hive Room", method which allows for free meeting room.
- In-Service Day – Library Director Sheedy noted that it went great and the staff enjoyed the Murder Mystery.
- ILEAD – Organization that has free library Trustee trainings to view at their leisure.

It was motioned by Secretary Salinas and seconded by President Cagney to accept the Director's Report as informational. All Trustees present voting aye. Nays: None. Motion carried.

Finance Committee

Treasurer Rodriguez reported that the payables for April 2024 were presented in the amount of \$81,218.31

It was motioned by Secretary Salinas and seconded by Trustee DePetris to approve the April 2024 payables in the amount of \$81,218.31 as presented. Roll Call: President Cagney, Vice-President Harris, Treasurer Rodriguez, Secretary Salinas, Trustees Buckley, Kuczak, Espinoza, DePetris and Gonzalez. Nays: None. Motion carried.





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Treasurer Rodriguez reported that the Library Restricted Grant Funds balance ending April 30, 2024 was \$225,759.76; Berwyn Library Deposit Fund balance ending April 30, 2024 was \$534,809.45; Endowment Fund balance ending April 30, 2024 was \$325,115.85 and Illinois Fund Account balance ending March 31, 2024 was \$1,543,576.40.

It was motioned by Secretary Salinas and seconded by Trustee Espinoza to accept the Treasurer's Report as informational. All Trustees present voting aye. Nays: None. Motion carried.

Building and Grounds Committee

Trustee Buckley noted there was nothing new to report, except for the elevator issue that was fixed. Library Director Sheedy noted she would research companies who can do both the monitoring and maintenance of the elevators.

Policy/Personnel Committee

Trustee DePetris reported that the committee met and discussed the meeting room policies and reviewed the by-laws.

It was motioned by Trustee DePetris and seconded by Vice-President Harris to accept the Minutes of the Personnel and Policy Committee Meeting of April 15, 2024 as presented. All Trustees present voting aye. Nays: None. Motion carried.

Endowment Fund Committee

Trustee Espinoza reported that the committee did meet. She indicated that the narrative was discussed along with the investment options. Treasurer Rodriguez noted it was really restrictive on what can be invested due to it being library funds. She indicated she would research and report next month. There was also a discussion about having something posted on the website for anyone wishing to donate money to the library.

Strategic Planning Committee

Library Director Sheedy reported that she has signed the contract with Rethinking Libraries. She indicated the contract was reviewed by the attorney and the final approximate amount was





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\$30,000.00. The logistics team would be needed and it would consist of three staff members and two Trustees.

Special Committee

Vice-President Harris briefed on the topics discussed at the last meeting. She discussed the new curriculum at Irving School and how the library can possibly support.

It was motioned by Secretary Salinas and seconded by Trustee Kuczak to approve the Minutes of the Special Committee Meeting of January 15, 2024 as presented. All Trustees present voting aye. Nays: None. Motion carried.

Friends of the Library

Library Director Sheedy reported that the minutes from the last meeting of the Friends of the Library was in their board packet. She noted that there was a good turnout for the Gail Lofgren fundraiser event on April 26, 2024 and raised approximately \$3,000.00. She indicated that the space might be too small for the event for next year. She indicated that they are doing really well with the selling of the pizzas at Trivia Night.

Old Business:

There was none to report.

Unfinished Business:

There was none to report.

New Business:

Library Director Sheedy asked about the summer hours discussed last month, being Monday through Thursday would be 9:00 a.m. – 7:00 p.m. and Friday and Saturday from 9:00 a.m. – 5:00 p.m.

There was a discussion about the benefits of closing early. President Cagney also noted that it had been discussed for the library to resume opening on Sundays, starting in the fall. There was a





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discussion of holidays when staff were off, however, cannot be changed until the next contract negotiations.

It was motioned by Secretary Salinas and seconded by Trustee Buckley to approve the summer hours for the library as presented. All Trustees present voting aye. Nays: None. Motion carried.

Adjourned into Closed Session:

It was motioned by Secretary Salinas and seconded by Trustee Gonzalez to adjourn into Closed Session at 8:06 p.m. All Trustees present voting aye. Nays: None. Motion carried.

- a. Closed Session under ILCS 5 120/2C(1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.

Adjourned from Closed Session

It was motioned by Secretary Salinas and seconded by Trustee Buckley to adjourn from closed session at 8:34 p.m. All Trustees present voting aye: Nays: None. Motion carried.

Reconvene to Open Session

It was motioned by Trustee Espinoza and seconded by Trustee Kuczak to reconvene to Open Session at 8:35 p.m. All Trustees present voting aye: Nays: None. Motion carried.

POSSIBLE ACTION on items discussed in closed session.

There was none presented.

Committee meetings:

Finance:

The Finance Committee was not scheduled, to be advised.





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Policy and Personnel:

The Policy and Personnel Committee Meeting was not scheduled, to be advised.

Building and Grounds:

The Building and Grounds Committee Meeting was not scheduled, to be advised.

Endowment:

The Endowment Fund Committee was scheduled for June 17, 2024, 6:30 p.m.

Strategic Planning:

The Strategic Committee was not scheduled, to be advised.

Special Committee

The Special Committee was scheduled for June 17, 2024, 6:00 p.m.

President Cagney announced the next regularly scheduled Berwyn Public Library Meeting is on Monday, June 17, 2024, at 7:00 p.m.

Adjournment:

It was motioned by Secretary Salinas and seconded by Trustee Kuczak to adjourn the meeting at 8:41 p.m. All Trustees present voting aye. Nays: None. Motion carried.

Maria Salinas, Secretary

