



## BERWYN PUBLIC LIBRARY

### NOTICE OF REGULAR MEETING

City of Berwyn Library Board

Monday January 20, 2025

The Berwyn Public Library Board of Trustees will hold a Regular Meeting on January 20, 2025 in the Library Community Room. The meeting begins at 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Board Meeting Minutes
  - a. Open session November 18, 2024
  - b. Closed session Meeting November 18, 2024
5. Open Forum
  - a. Public comments and Correspondence
  - b. Board comments
6. Director's Report (Informational - Acceptance)
  - a. Rethinking Libraries – Strategic Plan discussion via zoom
  - b. IT Updates
  - c. Sunday Hours
  - d. In-Service Day
7. Finance Committee (Rodriguez)
  - a. Financial Reports
    - i. Approval of November 2024 Payables (roll call vote)
    - ii. Approval of December 2024 Payables (roll call vote)
    - iii. Berwyn Public Library Restricted Grant Funds Balance
    - iv. Berwyn Public Library Deposit Fund Balance
    - v.. Board Designated Committee Fund Balance
    - vi.. Illinois Funds Balance
    - vii. Treasurer's Report (Informational – Acceptance)



- b. 2025 budget review
- 8. Building and Grounds Committee
- 9. Policy/Personnel Committee (DePetris)
  - a. Approval of revised Computer and Internet Access Policy
  - b. Approval of revised Notary Policy
  - c. Approval of revised Travel Reimbursement Policy
- 10. Board Designated Committee Fund (Espinoza)
- 11. Strategic Planning Committee
- 12. Special Committee (Harris)
- 13. Friends of the Library
- 14. Old Business
- 15. Unfinished Business
- 16. New Business
  - a. Committee Assignments
  - b. Facilities Assessment (Roll Call Vote)
  - c. Annual Report
- 17. Adjourn to Closed Session
  - a. Closed Session under ILCS 5 120/2C (1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.
- 18. Adjourn from Closed session
- 19. Reconvene to Open Session
- 20. Possible action as a result of items discussed in closed session if necessary.
- 21. Schedule of Committee Meetings
  - a. Finance
  - b. Policy & Personnel
  - c. Building & Grounds
  - d. Board Designated Committee Fund
  - e. Strategic Planning
  - f. Special Committee



Next regularly scheduled Berwyn Public Library Board Meeting is on Tuesday February 18, 2025 at 7:00PM

21. Adjournment

