



BERWYN PUBLIC LIBRARY

**Berwyn Public Library Board Meeting Minutes
Monday September 15, 2025 Regular Meeting
Berwyn Public Library
Board Room**

Call to Order:

President Cagney called the meeting to order at 7:05 p.m.

Secretary Maria Salinas called the roll. Board Trustees present: President Pat Cagney, Vice-President Erika Harris, Secretary Maria Salinas, Trustees Nick DePetris, Claudia Flores, Ana Espinoza, Angela Kuczak and Amelia Plunk. Absent: Treasurer Marta Rodriguez.

A quorum has been established.

The pledge to the flag was recited.

Minutes:

It was motioned by Vice-President Harris and seconded by Trustee DePetris to approve the Open Session Minutes of the Regular Meeting of August 18, 2025 as amended. All Trustees present voting aye. Nays: None. Absent: Treasurer Marta Rodriguez. Motion carried.

Open Forum:

President Cagney opened the meeting for Open Forum.

Public Comments

There were none presented.

Board Comments

Vice-President Harris said she had an issue with reserving a virtual learning through the website and was assisted by Christine Lojewski and the issue was solved.



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Trustee Kuczak said she had an issue with the printer and received great help from Alex. Trustee Plunk said that her neighbor's son had fun feeding the fish.

Directors Report:

Library Director Sheedy provided the following update and events from her monthly report.

- Scott Goodman, Morton 201 Foundation, was present and on behalf of the foundations, expressed their sincere thanks and gratitude to the library for their support of their Bronze Sponsorship of \$500.00 for the past 4 years. He noted that he looked forward to the continued future partnerships. He talked about the upcoming Grease Dinner Play on November 14, 2025.
- Strategic Plan – The plan is coming along and working on the 2026 work plan and noted they had ideas.
- Springshare - Meeting at the end of the month to review the website redesign. Will research what other libraries have on their website. Discussed having a donation page on the new website.
- Facilities Assessment – Meghann will stop in to take measurements for a proposed new Circulation Desk area and provide an estimate. As noted in the plan, the remodel would need to be done phases. It was noted that Janet and Rob may present virtually at the next meeting in October.

It was motioned by Secretary Salinas and seconded by Trustee Plunk to accept the Director's Report as informational. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Finance Committee

Secretary Salinas reported on the payables for August 2025 were presented in the amount of \$65,590.76.

It was motioned by President Cagney and seconded by Secretary Salinas to approve the August 2025 payables in the amount of \$65,590.76 as presented. Roll Call: President Cagney, Vice-President Harris, Secretary Salinas, Trustees DePetris, Flores, Espinoza, Kuczak and Plunk. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Secretary Salinas reported that the Library Restricted Grant Funds balance ending August 31, 2025 was \$383,945.76; Berwyn Library Deposit Fund balance ending August 31, 2025 was \$596,290.16; Berwyn Public Library Fund balance (formerly Endowment Fund) ending August 31, 2025 was \$343,180.13 and Illinois Fund Account balance ending July 31, 2025 was \$1,646,999.39.



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It was motioned by Secretary Salinas and seconded by Trustee Kuczak to accept the Treasurer's Report as informational. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Library Director Sheedy reported that the FY26 Budget was currently - \$144,000.00, will be phasing out Capital Outlay. She briefed the Trustees on the Capital Outlay and noted that there may be a cushion after the final numbers are received.

It was motioned by Trustee Espinoza and seconded by Trustee DePetris to approve the FY2026 Budget as presented. Roll Call: President Cagney, Vice-President Harris, Secretary Salinas, Trustees DePetris, Flores, Espinoza, Kuczak and Plunk. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Building and Grounds Committee

Trustee Plunk requested to approve the Building and Grounds Committee Meeting Minutes of April 21, 2025.

It was motioned by Secretary Salinas and seconded by Trustee Plunk to approve the Building and Grounds Committee Minutes of April 21, 2025. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Policy/Personnel Committee

Trustee DePetris reported that the committee did not meet and requested to table the Policy/Personnel Committee Meeting Minutes of June 16, 2025.

It was motioned by Secretary Salinas and seconded by Trustee Plunk to table the Policy/Personnel Policy Committee Minutes of June 16, 2025. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Berwyn Public Library Fund (formerly Endowment Fund)

Trustee Espinoza reported that they discussed the financials and would wait to see what the staff are requesting. She also noted that the facilities assessment was also discussed to see what can be funded from the various account.

Special Committee

Vice-President Harris reported that the committee did meet to discuss the Book Club and hoped to



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have Prairie Oak School involved. The plan was to start in the late fall or early winter. She also requested to table the approval of the committee minutes for May 19, 2025.

It was motioned by Vice-President Harris and seconded by Secretary Salinas to table the Special Meeting Committee Meeting Minutes of May 19, 2025 as presented. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Friends of the Library

President Cagney reported the Friends of the Library did not meet. He mentioned that there will be upcoming elections for Officers in October. They are in the planning phase for the Gail Lofgren Fundraiser for 2026.

Old Business:

There was none to report.

Unfinished Business:

There was none to report.

New Business:

Library Director Sheedy requested approval to close the library on November 20, 2026 for the Fall In-Service Day. She noted that they will focus on Mental Health First Aid training.

It was motioned by Secretary Salinas and seconded by Trustee Plunk to approve the library closure as noted above. Roll Call: President Cagney, Vice-President Harris, Secretary Salinas, Trustees DePetris, Flores, Espinoza, Kuczak and Plunk. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Adjourned into Closed Session

It was motioned by Secretary Salinas and seconded by Trustee DePetris to adjourn into Closed Session at 7:52 p.m. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

- a. Closed Session under ILCS 5 120/2C(1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.



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Adjourned from Closed Session

It was motioned by Trustee Espinoza and seconded by Secretary Salinas to adjourn from closed session at 8:28 p.m. All Trustees present voting aye: Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Reconvene to Open Session

It was motioned by Secretary Salinas and seconded by Trustee Plunk to reconvene to Open Session at 8:29 p.m. All Trustees present voting aye: Nays: None. Absent: Treasurer Rodriguez. Motion carried.

POSSIBLE ACTION on items discussed in closed session.

There was no action needed.

Committee meetings:

Finance:

The Finance Committee was not scheduled, to be advised.

Policy and Personnel:

The Policy and Personnel Committee Meeting was scheduled for October 20 at 6:30 p.m.

Building and Grounds:

The Building and Grounds Committee Meeting was scheduled for October 20, 2025 at 6:00 p.m.

Berwyn Public Library Fund:

The Berwyn Public Library Fund was not scheduled, to be advised.

Special Committee

The Special Committee was not scheduled, to be advised.

President Cagney announced the next regularly scheduled Berwyn Public Library Meeting is on Monday, October 20, 2025, at 7:00 p.m.



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Adjournment:

It was motioned by Secretary Salinas and seconded by Trustee Plunk to adjourn the meeting at 8:31 p.m. All Trustees present voting aye. Nays: None. Absent: Treasurer Rodriguez. Motion carried.

Maria Salinas, Secretary