



BERWYN PUBLIC LIBRARY

Computer and Internet Access Policy

Purpose

The Berwyn Public Library provides free Internet access to support learning, information needs, and community connections. Patrons may use library computers or the wireless network to access the web, word processing, and licensed databases.

Library Responsibility

The Library supports intellectual freedom and the ALA's principles on electronic access. We provide access to online information but do not control, monitor, or guarantee the accuracy, completeness, or suitability of content. Users are responsible for evaluating what they view.

The Library offers content filtering but cannot prevent exposure to controversial or mature material. Computer use is first-come, first-served. Stations are for individual use. Earbuds/headphones are required for audio. No food is allowed; beverages must be in covered containers.

Computers are available for all ages; children under 10 must be accompanied by an adult. The Library may revoke computer privileges for policy violations.

Patron Responsibility

Patrons must use the Library's network responsibly and lawfully. It is illegal to access sexually explicit images of minors. Viewing obscene or objectionable content that disrupts others may result in loss of privileges, which may be appealed under the Complaint Policy.

Unacceptable activities include, but are not limited to:

- Damaging or altering library equipment, software, or security
- Violating security systems
- Harassing others online
- Disrupting others' use of computers
- Violating federal or state laws, including copyright
- Violating licensing agreements or duplicating protected software

Patrons must save work on personal storage devices; the Library is not responsible for lost files or device damage. Patrons are responsible for all printing charges and should request help to avoid unwanted printouts.



Use of library Internet services—on library devices or personal devices—constitutes agreement to release and hold harmless the Library and City of Berwyn from any liability related to such use.

Guidelines for Minor Children

Parents and guardians are responsible for guiding their children’s Internet use and may notify staff if they do not want their child accessing online resources. Minors must follow this policy, and parents are responsible for violations.

Staff Assistance

Staff provide basic assistance with library-owned devices and resources as time and expertise allow. Staff cannot troubleshoot or configure personal devices except during library-sponsored training. Staff also cannot provide remote support for hotspot borrowers or offer purchasing advice for technology.

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